**PB Members Present**: Mark Hesler, Thad Presby, Pat Garvin, Monica Laflamme, Steve Schwartz, John Agostinelli, Mary Grote

**Members of the Public:** Peter Grote and Dawn Steele

**Master Plan:** The PB discussed the completion of the MP chapters 4, 5, and 7, the final three chapters that need review and edits. The original plan was to review each of the chapters during this PB meeting. However, it was determined that using only the planning meeting to do all the edits is not feasible due to the time confinement of the meetings. Instead, it was decided to use sub-committees to complete the edits on the remaining three chapters. The chapters will then be circulated by the Secretary to the PB members for review.

Chapter 4 sub-committee: Pat and Monica

Chapter 5 sub-committee: Mark and John A

Chapter 7 sub-committee: Thad

Sub-committee updates due to PB Secretary, February 6, 2024.

**Public Input:** John A. asked Peter Grote a question from the perspective of the ZBA.

**Approval of Meeting Minutes**: The PB reviewed the January 9th, 2024, meeting minutes. Pat made a motion to approve the minutes as written and Steve seconded the motion. All were in favor and the motion passed unanimously.

With no additional business before the board, Monica made a motion to close the meeting at 7:40pmand John A. seconded the motion. The board unanimously approved the motion. The next PB meeting is a Public Hearing on February 5, 2024, at 4:30pm in the town hall. The next PB meeting is set for February 13, 2024, at 6 pm in the town hall.

Respectfully submitted,

Monica Laflamme

Secretary