

**TOWN OF FRANCONIA
BOARD OF SELECTMEN'S REGULAR MEETING
JANUARY 2, 2019 AT TOWN HALL**

BOARD MEMBERS PRESENT: Eric Meth, Jill Brewer.

BOARD MEMBERS ABSENT: Jeff Blodgett

OTHERS PRESENT: Holly Burbank, Jenny Monahan, Steve Plante, Karen Foss, Peter Grote, Mary Grote, Trevor Presby.

The meeting was called to order at 3:03pm.

APPOINTMENTS:

Capital Improvements Committee: The CIP presented their 2019-2023 Capital Improvements Plan (see separate attached document.) Committee Chair Karen Foss said the total funding is \$450,000.00, which is less than a 1% increase over last year. The Highway Department is the only department currently slated to purchase new equipment next year to replace the 2011 Ford 5500 with a One-Ton pickup. There was some discussion about rationalizing the Highway Department's vehicle fleet and gathering some comparative data from similarly sized towns.

Regarding Buildings & Grounds, Chairman Foss said the Committee had recommended selling one of the Wright mowers as it is no longer needed.

Chairman Foss inquired with Town Administrator Burbank about the repairs needed at Town Hall to get it up to code and asked if a financial plan is being developed. Town Administrator Burbank said the handicap ramp is being dealt with this year and other plans/repairs are delayed a year as we can still use the building for most of its typical purposes.

SIGN/APPROVE:

The December 17, 2018 meeting minutes were approved as amended.

The December 12, 2018 meeting minutes were approved as written.

The January 3, 2019 Transaction List was reviewed and approved.

TO DISCUSS/REVIEW:

Sam's Place: Selectman Meth said he communicated with Kris Pastoriza and she has cleared the tires from the building and her contractor does not have any concerns about stabilizing and moving it.

Chairman Brewer made a motion to give Sam's Place to Kris Pastoriza at no charge with the

understanding that she is responsible for moving it to her property. Selectman Meth seconded the motion. All were in favor. **Motion passes.**

Driveway Issue at 48 Woodchuck Trail:

Town Administrator Burbank said she had been contacted by a Mittersill resident regarding his neighbor's new driveway that is causing erosion runoff onto his property. After a brief discussion, the Board agreed to send a letter to the property owner advising them to address the issue.

Chairman Brewer made a motion to have Town Administrator Burbank draft a letter to the Oakmans directing them to address the erosion issue on their property. Selectman Meth seconded the motion. All were in favor. **Motion passes.**

TOWN ADMINISTRATOR UPDATE:

Town Administrator Burbank said her main focus is currently budget work, warrant articles and end of year tasks. Jenny is working on the Town Report.

CORRESPONDENCE:

Chairman Brewer signed an agreement from Donahue, Tucker and Ciandella, PLLC regarding their firm being contracted by Mitchell Group to assist with their PSNH cases.

Chairman Brewer also received an email praising the Transfer Station service and employees.

COMMITTEE REPORTS:

Conservation Commission: There was no December meeting. The next meeting is scheduled for January 28th.

CIP: Update given during appointment.

Energy Commission: Met December 18th, discussed municipal solar panels. Also spoke about Town owned properties as possible locations for solar installations. Next meeting is January 15th, 4:30 at Woodsville Guaranty.

Planning Board: Selectman Meth said the PB had met December 18th. There was discussion of the Town building inventory and a resident had expressed concerns regarding how the Village Mixed Use ordinance would affect the Fox Hill trailer park.

Northern Pass: Selectman Meth said there were murmurings of Mindi Messmer being nominated for the NH SEC. Selectman Meth said he would try to find out more about her.

Chamber of Commerce: None.

Cable Consortium: No update, meeting on January 10th.

PUBLIC INPUT:

None.

The Board entered non-public session at 4:14 pm pursuant to RSA 91-A:3,II(a).

The Board left non-public session at 4:37 pm via unanimous voice vote.

With no further discussion, the meeting was adjourned at 4:39 pm.

Respectfully Submitted,

Jenny Monahan
Administrative Secretary