

FRANCONIA*EASTON*SUGAR HILL

ANNUAL TRI-TOWN BOARD OF SELECTMEN MEETING

Monday, January 8, 2018 AT SUGAR HILL TOWN OFFICES

TOWN OFFICIALS PRESENT: Franconia: Bernadette Costa, Jill Brewer, Eric Meth. Easton: Ned Cutler, Zhenye “Zak” Mei. Sugar Hill: Richard Bielefield, Margaret Connors, John Strasser.

TOWN OFFICIALS ABSENT: Bob Thibault

OTHERS PRESENT: Holly Burbank, Jenny Monahan, Jennifer Gaudette, Kim Cowles, Peter Grote.

The meeting was called to order at 4:11pm

The boards convened to conduct budget reviews for the shared services of the Transfer Station and Recreation Department. Kim Cowles presented the Recreation Department’s 2018 Proposed Budget. The majority of items drew no discussion with the following exceptions:

- Ned Cutler inquired regarding the decline in requested funds for Computer Services. Kim explained that the new laptop is expected to require less servicing.
- A reflected 92% increase in Field Trips was explained to be due to an added line item so a different account could be used to pay for entire group admission rather than each attendee paying with a separate check to a field trip destination.
- It was noted that Transportation was significantly lower than anticipated due to the bus company not billing for August in spite of multiple inquiries asking for a bill.
- The ice rink is over budget due to the purchase of new boards.

Kim reported that Recreation’s fundraiser’s (Halloween Cup and Wobble Gobble) were very successful and the Pavilion Project is funded and on track.

Holly Burbank presented the Proposed Transfer Station Budget. The following items were further discussed or drew inquiry:

- Wages still reflect Greg Well’s salary as the town is currently evaluating the best solution for his replacement. Greg’s vacation payout is also included in the Wages figure.
- Worker’s Compensation shows a significant increase due to the previously used calculation formula furnished by Primex being less accurate.
- Equipment Repairs figure of \$4000 for furnace, compactor, baler, was noted by Holly to seem like a small amount. Ned inquired if there was a CIP for the Transfer Station and whether there should be an expendable trust. The Boards were not sure what a CIP would look like with tri-town participation. The current Transfer Station Special Revenue Fund was discussed as a go to for repair costs if needed but there was question of the process for expending funds. After some discussion the Boards seemed in agreement that the three boards can vote to expend. Jen Gaudette and Holly will research as to whether a different account should be set up for these funds.

- Special Handling Fees were discussed as Margaret Connors said they are not accountable enough. Jen Gaudette said that not having a more defined system of fees for recycled materials (ex TV's, mattresses, etc) opens employees up to speculation about what they should be charging. Construction debris was also discussed as an issue where the feeing system needs refining. Eric Meth said the billing and receipt system seems arbitrary and the boards discussed that they are unsure of whether every transaction is being properly documented. The Boards agreed that with the recent changes at the Transfer Station, it is a good time to make system improvements.
- Margaret Connors asked if there are enough training funds available for Erik Rasmussen to increase his training level as needed for the interim Transfer Station Director position he currently holds. Holly said the training is inexpensive and she would check on it.

With no further discussion, the Board's adjourned at 5:12 pm on a unanimous voice vote.

Respectfully Submitted,

Jenny Monahan
Administrative Secretary