

**TOWN OF FRANCONIA  
BOARD OF SELECTMEN'S REGULAR MEETING  
MONDAY, MARCH 5, 2018**

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**TOWN OFFICIALS PRESENT:** Eric Meth, Bernadette Costa, Jill Brewer

**TOWN OFFICIALS ABSENT:** None

**OTHERS PRESENT:** Holly Burbank, Jenny Monahan, Kim Cowles, Mary Grote, Ken King, Gabe Boisseau, Shane MacElhiney and his students from White Mountain School.

**The meeting was called to order at 3:03pm.**

**APPOINTMENTS:**

**Ken King – Transfer Station Hours**

Mr. King addressed the Board regarding the recently changed Transfer Station hours. He is in property management and picks up trash from approximately 60 units at Mittersill. Mr. King says it is hard on his business to not be able to access the Transfer Station when closed on a Monday holiday, such as recently on President's Day. He requests that the Town provide open hours on Tuesdays following the closed Monday holiday, or make an exception for commercial customers.

After some discussion, Chairman Meth advised Mr. King that the Board would give the matter consideration.

**Phil Krill – Heritage Museum Roof/Weathervane on Town Hall**

Mr. Krill requested permission for the Heritage Council to restore the Town Hall weathervane at their expense. Mr. Krill said the weathervane can be duplicated or repaired in Littleton by a contractor.

Bernadette Costa made a motion to allow the Heritage Council to repair the weathervane. Jill Brewer seconded the motion. All were in favor. **Motion passes.**

Mr. Krill also mentioned the warrant article for the repair of the barn roof at the Heritage Museum. He is concerned that if the article does not pass, it will be another year before they can try again and the roof is currently leaking. He also said that it is difficult to know what the cost of the roof would be until they get a better look inside during the roof replacement.

**Kim Cowles – River Walk Easements**

Kim advised the Board that Garnet Hill would like to have an easement in place rather than just provide written permission for River Walk property access. Town Administrator Holly Burbank said if any of the property owners are willing to do an easement, the Town should pursue that. For property owners that are not interested in an easement, written permission can be requested instead. The Board agreed. Holly said she will check with legal counsel for an opinion on pursuing easements.

Bernadette Costa added that regarding the sale of the Evergreen Apartments property, the Town should include an easement for the River Walk in the sale contract.

Kim also spoke about the status of the Pavilion on the Dow project. She has been in communication with an engineer who would do the design phase of the project for \$6750 and the construction phase for \$2150. Kim is hoping construction can begin the day after Old Home Day.

**SIGN/APPROVE:**

The Board reviewed the February 15, 2018 Public Budget Hearing minutes. After a brief discussion, Bernadette Costa made a motion to accept the minutes as amended. Selectman Brewer seconded the motion. All were in favor. **Motion Passes.**

The Board reviewed the February 16, 2018 Supplemental Budget Hearing meeting minutes. With no discussion, Bernadette Costa made a motion to accept the minutes as written. Selectman Brewer seconded the motion. All were in favor. **Motion Passes.**

The Board reviewed the February 20, 2018 meeting minutes. After a brief discussion, Bernadette Costa made a motion to accept the minutes as amended. Chairman Meth seconded the motion. All were in favor. **Motion passes.**

The March 8, 2018 Transaction List was reviewed and signed.

A building permit was reviewed and approved: Rosenfeld, Map 4, Lot 10.

**TO DISCUSS/REVIEW:**

The Board reviewed the warrant and delegated articles to each board member to introduce and speak to.

**TOWN ADMINISTRATOR UPDATE:** Holly Burbank let the Board know that town reports were delivered that day and are available to residents at the Village Store and Town Offices, as well as on the town website.

**CORRESPONDENCE:** Town Clerk/Tax Collector Carol Wills received a letter from a resident regarding delinquent taxes. The resident cc'd the Board, so Holly Burbank shared the letter. The situation has been resolved.

Eric Meth received a letter regarding the Trailside Association's road acceptance request. Eric shared a part of the Town's zoning ordinance recommending that no road should be taken over by the Town for at least one year after application to observe the road's issues during all four seasons.

Holly Burbank also had road maintenance policies from other towns. The Board briefly discussed the topic, concluding that they would like to schedule a work session after town meeting has passed to create a formal policy for road acceptance.

**ADDITIONAL DISCUSSION:**

The Board briefly discussed the Pedestrian Crossing (Church Parking Lot/Academy Street). Holly said she had given a letter from NH DOT to Public Works Director Scott Leslie to check into it. Scott returned to Holly to let her know that the next step in the process is to have the Town submit an engineered design of the crossing to NHDOT. The Board discussed whether this would require a licensed engineer or just someone that has the technical expertise and has done this type of work in the past. Holly Burbank is going to look into this and update the Board.

Holly Burbank also let the Board know that while she is on vacation there will be a public hearing regarding amending the Pole Licenses on 03/26 at 3pm.

**COMMITTEE REPORTS:**

**Conservation Commission:** None

**CIP Meeting:** None

**Energy Commission:** Eric Meth said the Energy Commission has some concerns about the Safety Services Building regarding their power consumption.

In response to Bernadette Costa's previously asked question as to why the Abbie Greenleaf Library seems to be expensive to heat, Eric Meth said he will speak with the Energy Commission about an audit.

**Northern Pass:** Eric Meth said he spoke with Christine Fillmore. Now that the NH SEC has issued their oral decision, they are supposed to issue their written decision by the end of March. Eversource has already filed a motion for reconsideration but may have done so prematurely as the SEC hasn't issued their written decision yet.

**Planning Board:** None

**PUBLIC COMMENT:** Mary Grote commented regarding the changed Transfer Station hours. She stated that she doesn't agree with the Town's justifications for changing the Transfer Station hours. Mary would like the Transfer Station to be open on Wednesday mornings for a few hours and deduct those hours from the weekend schedule. Chairman Meth said he would bring Public Works Director Scott Leslie into the discussion.

The Board next entered non-public session at 5:11pm pursuant to NH RSA 91-A: 3, II (b), (c).

The Board came out of non-public session at 5:44pm. Bernadette Costa made a motion to seal the minutes of the non-public session. Eric Meth seconded the motion. All were in favor. **Motion Passes.**

With no further discussion, the Board adjourned at 5:45pm on a unanimous voice vote.

Respectfully Submitted,

Jenny Monahan  
Administrative Secretary