

**TOWN OF FRANCONIA
BOARD OF SELECTMEN'S REGULAR MEETING
MONDAY, APRIL 30, 2018**

TOWN OFFICIALS PRESENT: Eric Meth, Jill Brewer, Jeffrey Blodgett.

OTHERS PRESENT: Holly Burbank, Jenny Monahan, Peter Grote, Dawn Steele, Kim Cowles, Karen Foss, Scott Leslie, Mary Grote.

The meeting was called to order by Chairman Brewer at 2:59 pm.

Appointments:

Scott Leslie - Public Works Director Scott Leslie met with the Board to discuss Sidewalks and Road Improvements.

Scott said that after researching multiple sidewalk tractors, he has selected a New Holland from Littleton Motor Sports. The tractor is \$47,500 before the Town's trade in, valued at \$14,500, reduces the price to \$33,000. Scott recommended getting a sidewalk sander to go with the tractor which would bring the total to \$37,200.

Chairman Brewer made a motion to allow Scott Leslie to move forward with the purchase of the New Holland sidewalk tractor and sidewalk sander. Selectman Meth seconded the motion. All were in favor.

Motion passes.

Scott Leslie then talked with the Board about doing a chip seal on Coal Hill Rd. and Wallace Hill Rd. He said the chip seal should give the roads approximately five more years of life. Scott had received some pricing but the Board requested additional information from the company so Scott will return to the Board with an updated quote at a later time.

Scott also researched sidewalk construction and recommends granite curbing with asphalt sidewalk. He said the granite curbing is expensive but more resilient to damage and nicer looking. The granite curbing is \$20 per foot installed and the asphalt is \$16 per foot. He plans to start at the Gale River Motel area and move towards the Town center. There is currently \$86,000 in the Sidewalk Fund to fund this project.

Chairman Brewer made a motion to direct Scott Leslie to move forward with getting pricing for the installation of 2000 feet of granite curbed sidewalk. Selectman Blodgett seconded the motion. All were in favor. **Motion passes.**

Kim Cowles – Recreation Director Kim Cowles met with the Board to review three quotes she received for wood chips for the Dow playground. The most favorable was from Cousineau Forest in Henniker for \$4200, \$2260 of which would be Franconia's portion with Sugar Hill and Easton paying the remainder.

Chairman Brewer made a motion to allow Kim Cowles to move forward with the purchase of the wood chips. Selectman Meth seconded the motion. All were in favor. **Motion passes.**

To Sign/Approve:

The April 18, 2018 Workshop Session meeting minutes were approved as written. The April 23, 2018 meeting minutes were approved as amended.

The May 3, 2018 Transaction List was reviewed and approved.

The Tri-Town Recreation Agreement was signed by the Board.

A Re-Purchase Deed for Map 15 Lot 2 was signed by the Board.

Discussion:

Holly Burbank said Sugar Hill has requested a Tri-Town meeting to discuss the Transfer Station. The meeting is tentatively scheduled for June 4th with the time to be determined.

Town Administrator Update:

Holly Burbank provided a written update to the Board which she reviewed verbally. It is attached to these minutes.

Correspondence: None

Committee Reports

Conservation Commission: None

CIP Meeting: None

Energy Commission: Eric Meth said the next Energy Commission is meeting 05/22. There is an upcoming Planning to Action Workshop meeting to be held at the AMC Highland Center in Crawford Notch, also on 05/22, which some of the Town's Energy Commissioners plan to attend.

Planning Board: Eric Meth said the Planning Board, ZBA and Building Inspector Allan Clark have scheduled their joint meeting to discuss Mittersill zoning regulations for May 8th.

Northern Pass: Eric Meth said while the Town shouldn't be delaying road and sidewalk projects any longer, the Town should be mindful of efforts that may challenge the authority of the Site Evaluation Committee's ruling.

Eric read a letter from the Town of Easton to DOT Commissioner Victoria Sheehan regarding RSA 228:35 Reestablishment of Highway Boundaries that urges the DOT to enforce the RSA.

After input from Peter Grote regarding the Forest Society being opposed to the IBEW's request that two of the SEC's members recuse themselves, Eric Meth made a motion to defer to the Town's attorney to either file a motion or sign on to the Forest Society's motion to oppose the IBEW's motion to have two members of the SEC recuse themselves. Chairman Brewer seconded the motion. All were in favor.

Motion passes.

Chamber of Commerce: Selectman Jeff Blodgett said that at the recent meeting it was discussed that the Lupine Festival be renamed Lupine Celebration.

Jeff also said the issue of town public restrooms came up as well, and that the town hall's public restrooms should not have any issue accommodating tourist traffic as the septic capacity should be sufficient.

Public Comment:

Mary Grote asked if there would be any sort of vote taken at the May 1st Website Informational Session meeting. Chairman Brewer said she did not think a vote would be taken; the meeting would mainly be for input from residents.

With no further discussion, the meeting was adjourned at 4:12pm on a unanimous voice vote.

Respectfully Submitted,

Jenny Monahan
Administrative Secretary

**Town Administrator Update
April 30, 2018**

Training/Conferences - New

- I will be out of the office - May 2nd – 4th to attend
 - Current Use Workshop - May 2nd
 - NH Government Finance Officers Conference (NHGFOA) May 3rd – 4th

Fire Pond: Update

- Spoke with owner of property and she is willing to sign temporary easement so that we can get into pond to clean out.
- She is not willing to sign a permanent easement right now, as she wants to see what the work will entail, and how this summer's project goes first.
- Town Counsel is drafting the temporary easement, and then it will be sent to owner for signature.
- Once easement returned, we will reach out to contractors to do work.

1st Issue Tax Warrant: Update

- Due to anticipation of deed changes from Grafton County Registry of Deeds, I will not be running warrant until May 11th.

Heritage Museum Roof: Update

- Advertising for bids will be in the Littleton Courier on Wednesday, May 2nd. The advertisement will also be on the Town's website. We will be accepting bids until May 23rd.

RTK Request: Completed

- The most recent RTK request has been completed and submitted to requester. This request took a total of 6 hours for Town Staff to complete.

Town Hall Windows

- Whitney's will be here May 2 & 3 to install new windows in main hall.

Ongoing Projects:

- Riverwalk & Bickford Trail Easements
- July 1st Storm – FEMA Funding
- Road Acceptance Policy
- Crosswalk Design – NH Route 116 @ Academy Street
- Building & Grounds Tractor Purchase
- Grader Repair