**Members Present**: Thad, Mark, Monica, Pat, Mary, John, Eric

Public Present: Larry Plate, Peter Grote, Tina Betley, Dawn Steele, Stephen Schwartz, Andrew Ricciardelli, Adam Boyer

Thad opened the meeting at 7:03:pm

**Approval of Minutes**: The April 11, 2023, meeting minutes were reviewed by the PB. Mark made a motion to approve the minutes as written, Pat seconded the motion. All board members were in favor and the minutes passed unanimously.

**Master Plan review with Recreation Department (RD)**:  Adam Boyer from the RD was present for the meeting.  Adam had questions on what the PB needs from the RD regarding the updates to the RD chapter in the 2008 Franconia Master Plan.  Mark suggested that the RD review and update the chapter to reflect their vision for the future. Adam briefed that RD reviewed the chapter but none of the current members were on the board in 2008 when the current chapter was written. PB and Adam brainstormed ideas regarding what might be included, projected, or deleted from the current chapter in the updates going forward. Adam plans to have a rough draft to review by June.  Monica will send the MP Survey Summary to Adam as a reference.

**Nomination of PB Officer Positions for Jun 23-May 2024:** Pat nominated Mark for the PB Chair; Monica seconded the nomination.  All board members were in favor and the nomination was approved.  Monica nominated Thad for Vice-Chair; Eric seconded the nomination. All board members were in favor and the nomination was approved.   Pat nominated Monica for Secretary; Mark seconded the nomination. All board members were in favor and the nomination was approved.

Monica nominated Mark as the Zoning Board representative for the PB; Pat seconded the nomination. All board members were in favor and the nomination was approved. Monica nominated Mary as the Conservation representative for the PB; Mark seconded the motion. All board members were in favor and the nomination was approved. Pat recommended Monica as the CIP representative for the board; Thad seconded the nomination. All board members were in favor and the nomination was approved.

Thad made a motion to approve all nominations for board officer positions and PB representative for the other boards: Pat seconded the motion.  All board members were in favor and all motions passed unanimously.

**PB Administrative Compensation:** Pat brought up the history of the PB secretary position being compensated for extra time spent working on minutes and other duties required of the position.  Pat explained that a precedent for the compensation was already set and funded in the PB annual budget. Mary Grote reported to the board that she discussed this agenda item with a third party ahead of the meeting. She further explained that the opinion of the third party was against compensation for the PB Secretary position.  From the public, Dawn Steele, Larry Plate, and Peter Grote voiced personal options against compensating the secretary position.  Thad asked Eric to address this with the BOS. The board tabled the vote pending further information.

**NCC Update on Master Plan (MP):**  Pat met with the NCC about an adjustment for the proposal for MP updates. Because the NCC does not have the Franconia’s current MP in Publisher for easy updates, they will include the task of retyping the entire master plan in Word, inserting all updates in all chapters, with any final edits at the end.

Additionally, the NCC proposal will include updating all the census data in the charts, tables, etc., in the Land Use, Housing and Transportation chapters in the revised MP.  They will also train the PB members on how to interpret the new data by preparing a YouTube video for each of the three chapters. The PB will need to review each video prior to the Planning Board meeting where that chapter will be discussed.  NCC will then provide one in-person Q&A for each chapter.

The NCC will also facilitate a “listening meeting” to identify what the community sees as Franconia’s role in addressing the housing issue. The PB will be asked to recruit community members from different age groups, homeowners, businesses, STR owners, second homeowners, real estate folks etc. This will develop a foundation of community input to address the housing chapter.

**Update STR:** Monica updated the board on the STR permitting progress.  The Town Administrative office sent out a group email with the STR regulation and application to property owners/representative. To date, approximately 30+ applications have been received by the town. The BOS approved a safety inspection checklist for the application and the Fire Chief and Building Inspector are coordinating the inspections with the applicants.

Tina Betley spoke regarding her concern that the STR working group which developed the new STR permitting process has not continued.  The PB explained that the STR working group was only tasked with developing a new STR permitting process. The task was completed when the newly developed regulation/application process was approved by the BOS in September of 2022. No additional tasks were presented to the group. As members of the STR workgroup, both Tina and Larry Plate commented that they thought the working group should have continued. They both submitted letters of resignation from the STR working group at this meeting. Letter attached to minutes with details.

**Update Investing Municipality Grant application:** Monica updated that the InvestNH grant was approved by the BOS and submitted to the state on May 2, 2023.

**Public Input and any additional input:**

Steve asked about the scope of the Rec Dept because he has some ideas he’d like to discuss. The PB advised Steve to attend the next Rec Dept meeting on the first Thursday of June for public input. Monica will email Steve the RD point of contact, Adam Boyer.

Steve also expressed interest in being an alternate for the PB.  Dawn from the public directed him to send a letter to the BOS office requesting consideration. Pat also suggested the letter. Monica will send Steve the email information to the BOS administrative assistant to submit the letter.

Dawn commented that Littleton was holding an information session regarding the proposal of a casino opening in Littleton.  The meeting will be held at Littleton High School at 6:00pm on May 10, 2023.

Eric gave the board an update on the new contract for trash disposal from the Tri-Town Transfer Station located in Franconia. The waste disposal contract is ending with Casella Waste Management and being awarded to Normandeau Mount Carbury in Groveton, NH.

There being no further business to come before the Board, Thad made a motion to adjourn at 8:20pm, Monica 2nd the motion. The motion was voted on unanimously by the PB members. The next Planning Board meeting will be Tuesday, June 13, 2023.

Respectfully submitted,

Monica Laflamme

Secretary