

TOWN OF FRANCONIA
BOARD OF SELECTMEN'S REGULAR MEETING
Monday, July 2, 2018 at Town Offices

TOWN OFFICIALS PRESENT: Eric Meth, Jeff Blodgett.

TOWN OFFICIALS ABSENT: Jill Brewer.

OTHERS PRESENT: Holly Burbank, Jenny Monahan, Mary Grote, Bob Montagno, Justin Roshak, Chief Mac Cashin, Scott Leslie.

The meeting was called to order at 3:03pm

APPOINTMENTS:

Chief Mac Cashin: Mac met with the Board to provide a general update on the Police Department happenings. He said that it has been very busy, but things are going well. The push from the NH DOT to begin ticketing cars parked roadside in Franconia Notch was discussed. Chief Cashin said he has concerns with several aspects of ticketing the cars, to include punishing tourists for parking there when there is no alternative currently available and the time investment by officers to do the ticketing.

Scott Leslie: Scott met with the Board to seek approval to contract HEB Engineering for the paving and installation of granite curbing for new sidewalks spanning from the Gale River Motel to FAST Auto/Route 117. Scott said the new sidewalks for this section will cost \$110,000.

Selectman Meth made a motion to direct Scott Leslie to engage HEB Engineers to begin the project of paving new sidewalks and installing granite curbing for the section of road between the Gale River Motel and FAST Auto/Route 117. Selectman Blodgett seconded the motion. All were in favor. **Motion passes.**

Bid Opening (96 Slalom Lane – Tax Deed Sale): The Town received two sealed bids for 96 Slalom Lane. Mark and Kim Lavoie bid \$51,219, received 06/20 and won the property. Seacoast Properties LLC bid \$40,250 on 06/29.

Selectman Meth made a motion to accept the highest bid of \$51,219 from Mark and Kim Lavoie. Selectman Blodgett seconded the motion. All were in favor. **Motion passes.**

SIGN/APPROVE:

The Board approved the June 18, 2018 regular meeting minutes as amended.

The Board signed the PA- 28 Inventory of Taxable Property Form to return to the State.

The Board signed the contract from Black Ox Roofing to do the work on the Heritage Museum Barn roof.

The Board approved tax abatements for properties M13/L34-T17 and M28/L98-1.

The Board signed building permits for M18/L29 and M28/L165

The Board signed septic permits for M19/L29 and M29/L9.

Holly Burbank let the Board know that she has received the MS-535 Financial Report from the auditors, and offered to send the document to the Board electronically for their review. The Board agreed to receive the report electronically.

Holly Burbank asked the Board for permission to have the Recreation Department's credit card limit raised from \$5,000 to \$7,000 to avoid having the card limit reached when paying for field trips multiple times per billing cycle. The Board approved raising the limit to \$7,000.

The July 5, 2018 Transaction List was reviewed and approved.

TO DISCUSS/REVIEW:

Riverwalk Easements: Holly Burbank asked the Board for permission to have the Town's legal counsel draw up two property easements for Map 13 Lots 33 & 34, which are owned by the Village House Association of Franconia for the Riverwalk Trail.

Selectman Meth made a motion to approve acquisition of the two easements. Selectman Blodgett seconded the motion. All were in favor. **Motion passes.**

Town Administrator Update: Holly Burbank provided a written update that is attached to these minutes.

Correspondence: Barbara Holt gave Holly Burbank a "Welcome to Franconia" information card of her design that provides information on things to do here during the summer. The Board agreed the card was useful and Selectman Blodgett will ask the Chamber if they would like some copies for the Information Booth.

COMMITTEE REPORTS:

Conservation Commission: None.

CIP: Has not yet started meeting.

Energy Commission: The Energy Commission did not meet as planned on 06/20/2018 and has decided to reconvene in September.

Planning Board: None.

Northern Pass: None.

Chamber of Commerce: None.

PUBLIC INPUT: None.

The Board entered non public session at 4:16pm pursuant to RSA 91-A:3 II(a)(c).

The Board left non public session at 4:50pm.

Selectman Meth made a motion to seal the minutes of the non public session. Selectman Blodgett seconded the motion. All were in favor. **Motion passes.**

After a brief discussion, selectman Meth made a motion to increase Transfer Station Supervisor Tim Blake's pay to \$20 hourly retroactive to June 1st, 2018. Selectman Blodgett seconded the motion. All were in favor. **Motion passes.**

With no further discussion, the Board adjourned at 4:51pm on a unanimous voice vote.

Respectfully Submitted,

Jenny Monahan
Administrative Secretary

Town Administrator Update July 2, 2018

July 1st Storm – FEMA Funding

- We have received funding from FEMA for the July 1, 2017 rain storm. We received \$26,198.02 which represents 75% of the estimated project costs for repairs of the various roads/washouts that occurred.

Meeting with Laura Spector-Morgan to Discuss Towns various Trust Funds

- In February, we had discussed meeting with Laura from Mitchell Group to discuss the Town's various Trust Funds to be sure they are set up correctly and functioning in the way our voters intended. Specifically, we want to look at the Tri-Town Transfer Station Fund currently held with NH Public Deposit Investment Pool. Laura has provided me with dates that she would be available to come speak with us.

Computer Replacement

- As part of the computer replacement schedule provided by Certified Computer Solutions, we have replaced the Town Clerk/Tax Collector computer, as that is the oldest and one of the most used computers in Town. Moving forward, we will look at replacing more computers next year as part of this schedule.

Ongoing Projects:

- Riverwalk & Bickford Trail Easements
- Road Acceptance Policy
- Crosswalk Design – NH Route 116 @ Academy Street
- Fire Pond – Aspen Road
- Town Report Cover Collaboration w/ Lafayette School
- Tax Deed Property Bid
- 192 Main Street – Building Disposal
- Tri-Town Transfer Station Agreement