**PB Members Present**: Mark Hesler, Thad Presby, Monica Laflamme, Eric Meth, Mary Grote, Steve Schwartz.

Mark opened the meeting at 7:10pm.

**Approval of Meeting Minutes**: The PB reviewed the August 8, 2023, meeting minutes. Thad made a motion to approve the minutes as written. Eric seconded the motion. All board members were in favor and the minutes passed unanimously.

**YouTube Video from NCC/Housing:** NCC provided the first of three YouTube training videos to help prepare the board for the housing meeting on September 23, 2023. The board viewed the video in full and held discussion regarding the information provided.

**Master Plan Chapter 6, Recreation:** Monica and Steve updated the PB with the progress done to the Master Plan Chapter 6: Recreation. Using the input provided by the Recreation Department, board members Pat, Steve and Monica are working on the updates. Once complete, the chapter will be reviewed by the PB for approval.

**Zoning Ordinance Review:** The NCC contract for the updates on the Franconia Master Plan has come in below budget by approximately $2000.00. The BOS supports using that left over money on a review of the current Franconia Zoning Ordinance by a Community Planning Consultant to possibly clean up houseclean issues, address the current ADU requirements, and include restriction on STR. The board reviewed a scope of work provide by Tara Bamford for this work. After review, Thad made a motion to approve Tara’s scope of work for the Zoning Ordinance up to $2000.00.  Monica seconded the motion. All board members were in favor and the minutes passed unanimously.

**NCC September Housing Session for the public:** The NCC will be hosting a Housing Session for the public on September 23, 2023.  The Planning Board holds the responsibility of advertising and promoting the session to the residents of Franconia. The NCC provided the PB with an informational poster to promote the event.  The poster is currently on the front page of the Franconia Town website.  Additionally, Thad volunteered to display the poster with the session information/registration at the Franconia Market and library. He also volunteers to create a “sandwich board” to display the session information and to talk with Peabody and Smith about promoting it on their marquee. Monica will post the information at the Post Office and the Town Hall public announcement board.  Monica will also speak with Carol about posting it in the Carrier.

With there being no additional business before the board, Thad made a motion to adjourn the meeting and Eric seconded the motion. All board members were in favor and the minutes passed unanimously. Mark closed the PB meeting at 8:37pm.

Respectfully submitted,

Monica Laflamme

Secretary