Members Present: Thad Presby, Eric Meth, Monica Laflamme, and Mary Grote

A regular meeting of the Franconia Planning Board was held at the Franconia Town Hall on Tuesday, September 14, 2021.

The meeting was called to order at 7:08pm by Thad Presby

**Approval of Minutes –** Thad made a motion to approve the minutes of August 31, 2021, as written, second by Mary. All were in favor and the motion passed.

**Morris LLA Plan –** Thad stated he signed off on the corrected plan for the lot line adjustment. The correct acreage is reflected to show 62.74 acres becomes 62.89 acres.

**Master Plan –** The Board reviewed and discussed the updated survey questions. Thad stated he made some minor changes to some of the questions. After a brief discussion, the Board was in agreement to finalize the survey questions as written. Thad stated he will send this to Carol to send to all members for one final look.

The Board had a brief discussion about the format for the yes/no questions and the ones with a rating from 1 to 5. The Board was in agreement that people would be able to simply put yes or no next to the question and the number rating next to the question as well.

Thad made a motion to approve the survey questions drafted on 9/14/21 as written, subject to very fine tuning of verbiage, second by Eric. All were in favor and the motion passed.

The Board discussed the method of delivery of the survey questions. Thad stated sending out postcards would be a waste of time and money because most people would discard them as junk mail. Thad stated 95% or more of people are good with using the internet and if notices were posted on the town website and in various places around town, including the Peabody & Smith sign, and it’s left up for a month or two, that is an adequate amount of time to make people aware that the survey is available.

Mary stated she believes the survey questions should be mailed out to residents, or at least send out a postcard letting people know there is a survey available, because there are many residents who are not computer literate and who would need someone to take them into town to pick up a survey. Mary believes Covid is going to blow up again and many people will not go out and they will be left out of this survey.

The Board discussed placing notices of the availability of the survey questions at the following locations: town website, Town Hall, Town Clerk’s office, Post Office, Library, Transfer Station, Police Station, Franconia Front Porch, Littleton Food Coop, WGSB, and Peabody & Smith sign. The Board also discussed and agreed to place copies of the survey questions at the Post Office, Library and Littleton Food Co-op, but would not advertise that people had to go there to obtain a copy.

Thad made a motion to approve the delivery method of the master plan survey questions in a non-mail manner, posting notices of the availability of the survey questions at the locations previously named, with the survey questions being posted on the town website and copies being available in the Town Clerk’s office, or call the Town Clerk and one will be mailed. Second by Monica. Motion passed by majority vote (yes-3, no-1).

Monica agreed to work on the notice to be posted around town. Thad suggested putting Carol’s phone number on it so people can call to get one mailed to them.

**Sign Ordinance –** The Board reviewed the revised draft ordinance that was discussed at the September 29, 2020, meeting. The Board had a brief discussion and agreed the revised ordinance addresses the issues appropriately. Eric noted that in #4, NH should be written out as New Hampshire. The Board acknowledged it will need to hold two public hearings by the end of December and then it will be placed on the ballot at town meeting.

Thad made a motion to approve the revised sign ordinance as corrected, second by Monica. All were in favor and the motion passed unanimously.

The next Planning Board meeting is scheduled for Tuesday, October 12, 2021, at 7:00pm at the Franconia Town Hall.

After a motion and a second, the meeting adjourned at 8:10pm.

Respectfully submitted,

Carol Wills