

**TOWN OF FRANCONIA  
BOARD OF SELECTMEN'S REGULAR MEETING  
OCTOBER 9, 2018 AT TOWN HALL**

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**BOARD MEMBERS PRESENT:** Eric Meth, Jeff Blodgett, Jill Brewer.

**OTHERS PRESENT:** Holly Burbank, Jenny Monahan, Justin Roshak, Kim Cowles.

**The meeting was called to order at 3:00pm.**

**APPOINTMENTS:** Bob Montagno had an appointment but was unable to attend.

**SIGN/APPROVE:**

The September 24, 2018 meeting minutes were approved as amended. During the minutes review, there was discussion about proposed road takeovers and the process for getting them up to specs before accepting them. Holly said she may need to reach out to the NHMA to be certain of the process.

The October 11, 2018 Transaction List was reviewed and approved.

Application for State Bridge Aid: The Board signed paperwork stating that the Town has appropriated \$20,000 for the Wells Road Bridge project which is currently scheduled for repair in 2027. Holly also said that Bickford Hill Road Bridge was submitted to State Bridge Aid a year ago but hasn't been approved yet. It's acceptance into the program would put it past 2027 at this point unless it was able to be pushed up.

Pavilion Contract: Chairman Brewer and Town Administrator Burbank signed the updated Pavilion Contract between the Town and Presby Construction.

USGS Name Proposal Recommendation: Holly Burbank had a letter asking the Town to name a currently unnamed waterfall "Moose Antler Falls". The Board agreed to the name and signed the paperwork for Holly to send to the State.

Chairman Brewer made a motion to approve the proposed name "Moose Antler Falls" for the 15' waterfall near Scarface Mountain and Flat Top Mountain. Selectman Meth seconded the motion. All were in favor. **Motion passes.**

Building Permit Applications – Map 29, Lot 9; Map 22 Lot 4-1-3; Map 33 Lot 1-1 were signed.

Holly asked if the Board would like to continue approving building permits or instead have the Building Inspector be the only required approval. After a brief discussion, it was decided that the Board's approval would no longer be required for building permits and they will instead stay abreast of local projects by periodically receiving a list of recent building project applications.

**TO DISCUSS/REVIEW:**

**Building Code Violation – McKenzie Woods Road:** Building Inspector Allan Clark joined the meeting via conference call to discuss building project. He asked that the Board enter non-public session for reason of reputation.

The Board entered non-public session at 3:34pm pursuant to RSA 91-A:3,II(c).

The Board left non-public session at 3:53pm. Chairman Brewer made a motion to seal the minutes of the non-public session. Selectman Blodgett seconded the motion. All were in favor. **Motion passes.**

**YTD Budget Review:** Town Administrator Holly Burbank briefly reviewed the YTD budget with the Board. She said that Buildings & Grounds is \$5,709 over budget due to increased heating expense. This is partially due to a dollar spike in fuel costs. The Welfare Budget is also exhausted and will be over budget. Holly Burbank suggested the Board may wish to set up a trust fund for Welfare Assistance as there are sometimes long term housing needs that can be more costly than the average assistance request. A budget review work session was scheduled for October 17<sup>th</sup> at 4pm. Future budget meeting dates and the budget timeline was also discussed.

**Handicap Ramp:** Alba Architects did a site visit and their suggestion was to not put the ramp in the front of the building as in addition to being very long (86 ft), it would detract from the look of the building. The other option is to install a lift, which would be about \$10,000 more than the ramp. The Board agreed that Holly could instruct Elba Architects to go forward with some designs for a lift.

**2017 Audit Report:** The 2017 Audit Report has been received and was sent to the Board electronically for their review prior to the meeting. Chairman Brewer and Selectman Meth remarked that the report was positive and good progress was reflected.

#### **TOWN ADMINISTRATOR UPDATE:**

- The Fire Pond dredging on Aspen Road is complete.
- Town Hall renovations: The floor in the main room will be started Monday.
- The parking lot grate replacement at Town Hall was completed.

#### **CORRESPONDENCE:**

Holly had a copy of NH Business Review with some articles she thought the Board may wish to read. Holly also had the recent Heritage Museum newsletter given to her by Barbara Holt that she showed the Board.

#### **COMMITTEE REPORTS:**

**Conservation Commission:** None.

**CIP:** Jeff said Scott would be joining the next meeting to discuss Highway Department equipment.

**Energy Commission:** Meeting on the 16<sup>th</sup> at 4:30pm.

**Planning Board:** Meeting this evening. Eric said they will be discussing the zoning ordinance for this year's warrant. Eric will also notify the Planners that Franconia can appoint two commissioners to the

North Country Council.

**Northern Pass:** None.

**Chamber of Commerce:** Meeting 10/17.

**PUBLIC INPUT:**

None.

The Board entered non-public session at 4:30pm pursuant to RSA 91-A:3,II(c).

The Board left non-public session at 4:50pm. Selectman Brewer made a motion to seal the minutes of the non-public session. Selectman Meth seconded the motion. All were in favor. **Motion passes.**

With no further discussion, the meeting was adjourned at 4:53pm.

Respectfully Submitted,

Jenny Monahan  
Administrative Secretary