

TOWN OF FRANCONIA
CAPITAL IMPROVEMENTS COMMITTEE MEETING
OCTOBER 17, 2018 AT TOWN HALL

Committee Members Present: Karen Foss, Steve Plante, Peter Grote.

Others Present: Jenny Monahan, Scott Leslie, Kim Cowles, Cory Rush.

The meeting was called to order at 4:06pm.

Scott Leslie, Kim Cowles and Cory Rush joined the meeting to discuss Buildings & Grounds assets.

Gravelly Mower: The Gravelly mower is no longer in use as the cemetery is now being mowed by a private company rather than the Town. Scott proposed the Town may wish to sell it or keep it as a back-up. It was suggested that it may be a good idea to speak with the Cemetery Trustees to determine if they plan to continue having the mowing done professionally rather than by Buildings & Grounds Dept before making a plan for this item.

Town Hall: \$30,000 was appropriated for Town Hall renovations this year and has been used for a number of improvements. Scott and Kim said ongoing issues with Town Hall include drainage around the building, the punch list on the Fire Marshall's report, the handicap ramp, chronic malfunctions with the boilers, and the parking lot pavement is deteriorating and will need to be addressed in coming years.

After discussing these issues, Chairman Foss suggested keeping the \$30,000 appropriation for this year and having other expenditure requests go to the tax warrant.

Highway Department Building: This building continues to have heating and heating efficiency issues.

Kim Cowles mentioned that the Library chimney has a hole and is leaking into the building.

The Transfer Station was briefly discussed, and its need for a new 30 yard open top C&D container. The Committee agreed that this would be purchased with funds from the Tri-Town Fund.

The Library was briefly discussed. The Committee was unsure if the Library building is the Town's responsibility. Karen said she would check on this.

Chairman Foss made a motion to approve the October 10th meeting minutes. Steve Plante seconded the motion. All were in favor. **Motion passes.**

With no further discussion, the meeting was adjourned at 5:03pm.

Respectfully Submitted,

Jenny Monahan
Administrative Secretary

