

**TOWN OF FRANCONIA  
BOARD OF SELECTMEN'S REGULAR MEETING  
OCTOBER 22, 2018 AT TOWN HALL**

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**BOARD MEMBERS PRESENT:** Eric Meth, Jill Brewer.

**BOARD MEMBERS ABSENT:** Jeff Blodgett.

**OTHERS PRESENT:** Holly Burbank, Jenny Monahan, Justin Roshak, Deb Steele, Mary Grote, Bob Montagno.

**The meeting was called to order at 3:03pm.**

**APPOINTMENTS:** Elaine French did not come to the meeting. Police Chief Mac Cashin has an appointment at the end of the meeting.

**SIGN/APPROVE:**

The October 9, 2018 meeting minutes were approved as amended.

During the review of the minutes, there was a brief discussion regarding the construction of a new handicap ramp or lift. Selectman Meth said he had received some inquiries about what side of the building it should be placed on, and asked if it could be on the rear of the building. Town Administrator Burbank said the rear of the building or side of the building are both options, but as far as accessibility goes, the side seemed a better option at this point.

An expired Septic Permit Application for Summit Drive was reviewed and re-approved.

A Driveway Permit Application for Elliott – Beechwood Lane - was signed pending Highway, Fire and Police Department approvals.

A Driveway Permit Application for Pignatelli – Plantation Road was signed pending Highway, Fire and Police Department approvals.

The October 25, 2018 Transaction List was reviewed and approved.

**TO DISCUSS/REVIEW:**

**Road Takeover Requests:** The Board discussed how they wish to proceed with the road takeover requests for Balancing Rock Road and Trailside Road. After a brief discussion, it was decided that Holly Burbank will send a letter to the road's Homeowner's Associations to let them know that the decision of whether or not to adopt the roads will be brought to Town Meeting with Red McCarthy's recommendations as conditions.

**Tax Warrant:** Town Administrator Burbank let the Board know that the tax rate is \$18.92 and the warrant is \$2,856,095 making the total year's commitment \$5,371,972. The Board then signed the warrant.

**Feasibility Study – Municipal Wastewater Treatment Facility:** Bob Montagno had volunteered to research this issue, and after working with Red McCarthy and receiving the results of Red's study, reported that it was not a good investment for the Town.

**Grant Requests:** Bernardette Costa emailed Holly Burbank regarding the pro bono grant research she is doing for the Town. Bernardette asked if the Board would prefer she seek a large grant for Main Street revitalization (which would require the development of a strategic plan) or to take an approach that involved applying for multiple, smaller project grants. The Board said they would like to investigate all possibilities for grants. Holly will discuss with Bernadette.

**TOWN ADMINISTRATOR UPDATE:**

None.

**CORRESPONDENCE:**

None.

**COMMITTEE REPORTS:**

**Conservation Commission:** A party from the Conservation Commission walked McKenzie Woods and located several property pins that helped define the border of the property.

**CIP:** Selectman Blodgett was not present to give an update.

**Energy Commission:** Eric asked Jenny to do some data entry on the EPA website to help track the Town's energy usage. Eric also said there are two streetlights somewhere that are not working that are being tracked down. There has also been discussion about doing an energy audit on the Public Safety Building and Highway Garage.

**Planning Board:** Eric Meth said Keith Batchelder of the Planning Board volunteered to represent the Town on the North Country Council and the Planning Board approved.

Selectman Meth made a motion to appoint Keith Batchelder as Commissioner to North Country Council. Selectman Brewer seconded the motion. All were in favor. **Motion passes.**

Eric also said the Planning Board has been reviewing the village mixed use warrant article to make sure it is ready to be voted on.

**Northern Pass:** Selectman Meth said the NH Supreme Court has formally accepted the Northern Pass appeal.

**Chamber of Commerce:** Selectman Blodgett was not present to give an update.

**PUBLIC INPUT:**

Bob Montagno reminded the Board that the Public Safety Building was built so it could have solar or geothermal energy systems tied in in the future.

Dawn Steele asked if the bank reconciliations and town policies comments in the audit have been addressed. Town Administrator Burbank let her know that those items are not yet addressed.

**Chief Cashin:**

- Chief Cashin let the Board know that the Department now has their third body cam, so there is one for each officer.
- The Department will be reactivating their State fuel account as the gas is cheaper and using it when they have the opportunity to fill up in Littleton.
- Notch Parking: Chief Cashin said he had drafted the parking ordinance and Legal counsel had reviewed it. However, Chief Cashin recommended waiting for more information before moving forward.

The Board entered non-public session at 3:52pm pursuant to RSA 91-A:3,II(c).

The Board left non-public session at 4:55pm. Selectman Brewer made a motion to seal the minutes of the non-public session. Selectman Meth seconded the motion. All were in favor. **Motion passes.**

With no further discussion, the meeting was adjourned at 4:56pm.

Respectfully Submitted,

Jenny Monahan  
Administrative Secretary