

**TOWN OF FRANCONIA
CAPITAL IMPROVEMENTS PLAN COMMITTEE MEETING
OCTOBER 24, 2018 AT TOWN HALL**

Committee Members Present: Karen Foss, Jeff Blodgett, Peter Grote.

Others Present: Jenny Monahan.

The meeting was called to order at 4:05pm.

The Committee reviewed the Highway Department's 2018 appropriations for Trucks and Heavy Equipment, which in addition to the beginning year balance of \$109,063, total \$150,982. Chairman Foss said that in her history on the CIP, no expenditures have been made from the Heavy Equipment Reserve Fund for the road grader. Chairman Foss said while there was previous discussion of increasing the contribution for maintenance and refurbishing of the grader from \$7,000 to \$10,000, it was difficult to justify as no funds have been expended from the capital reserve.

Moving on to Highway Department Infrastructure, it was discussed that as it does not appear that any sidewalk work will be completed this year, the \$21,000 planned expense for 2018 Sidewalk Improvements can be removed, increasing the beginning sidewalk fund balance from \$67,118 to \$88,118 for 2019.

While it was not yet confirmed, the Committee assumed that the \$75,000 planned for 2018 Road Improvement Expenses was expended this year and after checking with Holly, it is confirmed spent in the amount of \$74,400 on paving.

During the review of Bridge Maintenance, there was a brief discussion about the status of the bridge on Bickford Hill Road, which is in need of repair and has been submitted to the State Bridge Aid program but not yet accepted into the program. It was recalled that when Scott Leslie attended the CIP meeting recently, he approximated the re-decking and refurbishing expense at \$100,000. The current annual appropriation for Bridge Maintenance is \$5,000.

Buildings and Grounds review began with discussion about the purchase of the 2018 New Holland Tractor for \$51,700 (minus a trade-in for the John Deere of \$14,500, for total expenditure of \$37,200.) Chairman Foss was unsure what funds would be requested from the TOTF. (Town Administrator Burbank later confirmed that the funds would be requested in the amount of \$36,000 as was confirmed by Town Meeting vote.) Chairman Foss said that would almost wipe out the fund, including what was there for the mowers, and appropriations would have to be recalculated.

There was a brief discussion about Buildings and Grounds mowers, which resulted in Chairman Foss asking Jenny to ask Holly to list the Wright Standing 36" Mower for sale as the cemetery mowing is now being done by a landscaping company and no longer by the Town.

There was no change to Buildings and Grounds Vehicles funding.

For Town Buildings Maintenance, the Committee decided to appropriate \$30,000 for 2019 and 2020 instead of \$25,000 each year, attributing the increase to known issues with Town buildings such as Town Hall and Highway buildings.

There was no action or changes required for Police Department vehicles this year.

There was no change to the Life Squad funding for the ambulance or equipment.

For the Fire Department, there was no changes made to current funding for vehicles. Chairman Foss did inquire about the Turnout Gear & Breathing fund, as the turnout gear purchase last year was raised in tax dollars. (Chief Gaudette confirmed that he will be seeking approximately the same amount for turnout gear this year as he only purchased for half the department last year. He currently has no plans for Turnout Gear & Breathing expenses for 2019 unless something breaks or is mandated.)

Under Miscellaneous Departments, there was a very brief discussion about the Library, Heritage Museum, and Frost Place. There was a question of what the Town is responsible for in regards to future infrastructure replacement for the Library. Jenny will provide a copy of the Memorandum of Understanding between the Library and Town to Karen to help the Committee make a determination.

The Committee then discussed that the next steps are to meet with the Planning Board, the Select Board and then hold a public hearing.

With no further discussion, the meeting was adjourned at 4:55pm.

Respectfully Submitted,

Jenny Monahan
Administrative Secretary