

TOWN OF FRANCONIA
BOARD OF SELECTMEN'S REGULAR MEETING
THURSDAY, NOVEMBER 2, 2017 AT TOWN OFFICES

TOWN OFFICIALS PRESENT: Eric Meth, Jill Brewer, Bernardette Costa

TOWN OFFICIALS ABSENT:

OTHERS PRESENT: Holly Burbank, Town Administrator

The meeting was called to order at 5:15pm.

Town Administrator Burbank gave the Board a brief update on the recently accepted Tax Collector Deeds. She noted that Map 21/Lot 20 and Map 21/Lot 21 had been purchased back by the prior owners. Holly noted that she would process the repurchase deeds within the next week.

The Board next discussed the Administrative Secretary position currently open in the Town Office. Holly would like to see this position be turned into a full-time 40 hour position. She feels that the office is busy enough to warrant having this position be full-time.

In addition to the hours for the position, the Board discussed health insurance. Holly suggested as a way to save the Town in health insurance costs, that moving forward, any new employee hired be offered healthcare for a single person plan, paid 100% by the Town of Franconia. Should they choose to take a two-person or family insurance plan, they would pay for the difference in the cost of the single person plan and whatever plan they choose. Currently, we pay approximately 75% of whatever health insurance plan an employee chooses, and the employee pays the remaining 25%. They also discussed that any current employees would be grandfathered, and could keep their current plans. After a lengthy discussion, it was decided that the Administrative Secretary position would be advertised at 40 hours and would include a single person health insurance plan paid 100% by the Town.

Holly next spoke to the Board about the possibility of creating a new logo to be used as the "face" of the Town of Franconia. Town Administrator Burbank, and Kim Cowles, Recreation Director had spoken about the possibility of running a contest where talented folks could submit a logo and if chosen would be used on all Town correspondence, signs etc.. With Franconia looking to define its niche, the Board thought that this was a great idea. Holly will speak with Kim Cowles, and will get the logo contest advertised.

With no further discussion, the meeting was adjourned at 6:45pm.

Respectfully Submitted,

Holly A. Burbank
Town Administrator