

TOWN OF FRANCONIA
BOARD OF SELECTMEN'S REGULAR MEETING
Monday, December 18, 2017 AT TOWN OFFICES

TOWN OFFICIALS PRESENT: Bernardette Costa, Jill Brewer

TOWN OFFICIALS ABSENT: Eric Meth

OTHERS PRESENT: Holly Burbank, Jenny Monahan, Karen Foss, Dawn Steele, Mary Grote, Trevor Presby, Steve Plante.

The meeting was called to order at 3:01pm.

APPOINTMENTS:

The Capital Improvements Committee was present to present their Capital Improvement Plan for 2018.

Trevor Presby briefly explained why the budget for the CIP is increasing this year. Not only did the committee look at the purchase and maintenance of vehicles and equipment, they also looked at a revised buildings maintenance plan and have adjusted the numbers based on more realistic figures given by Kim Cowles. Trevor also noted that the town may want to review the status of the Mittersill storage building and decide if it is a building the town wants to continue to maintain.

Selectman Costa praised the CIP efforts in putting together the 2018 plan.

Selectman Costa made a motion to accept the CIP plan as presented. Selectman Brewer seconded, all were in favor. **Motion passes.**

SIGN/APPROVE:

The Board reviewed the December 11, 2017 meeting minutes and approved as amended.

The December 21, 2017 Transaction List was reviewed and signed.

The Board reviewed and signed a building permit for C. Lukelore LLC.

The board reviewed and approved a septic permit for map 28, lot 165.

TO DISCUSS/REVIEW:

Town Administrator Update: Holly is working on the revised budget review schedule.

Correspondence: None

IT Services RFP: The town received two RFP's for IT services for 2018. Holly provided copies of the RFP's to the board. The first was from Certified Computer Solutions, LLC. The annual cost for services from Certified Computer Solutions would be \$18,750. The second proposal was from Secured Network

Services Inc (SNS). The annual cost estimate from SNS was \$19,238. In addition, they proposed a new server for the town office at a cost of \$12,000. This brings the total cost of the proposal to \$31,238.

After a brief discussion, the board noted that the two proposals include similar services in spite of significant differences in cost. The board will review the proposals and revisit.

COMMITTEE REPORTS:

Conservation Commission: Jill Brewer noted that the river walk committee will be meeting on December 19th at the town hall with representatives from the UNH Cooperative Extension to discuss a wildlife action plan. Amanda Stone and Jim Frohn, County Forester, would be in attendance. Jill also noted that Kim Cowles was still working on getting easements for the river walk. Selectman Costa suggested keeping personal property rights in mind in considering any wildlife action plan.

CIP Committee: Karen Foss questioned when the CIP public hearing would be held. Holly will look into this.

Selectman Costa asked Holly to follow up with the Fire Chief to see whether he was going to purchase turnout gear out of his budget this year or if we should look into using the safety service building bond funds.

Energy Commission: Karen Foss noted she is waiting for updated loan documents from CDFA.

Planning Board: No update

Northern Pass: No update

PUBLIC INPUT: Dawn Steele asked if the Board of Selectmen draft minutes could be posted to the website moving forward. Dawn also stated she had concerns regarding the costs of health benefits to couples and families as it relates to the boards recent change to new full time employee health benefit coverage.

Bernadette Costa made a motion to enter non-public session at 3:47 pm pursuant to NH RSA 91-A:3 II (a).

The board came out of non-public session at 4:17 pm. Bernadette Costa made a motion to seal the minutes of the non-public session. Jill Brewer seconded the motion, all were in favor. **Motion passes.**

With no further discussion, the Board adjourned at 4:19 pm on a unanimous voice vote.

Respectfully Submitted,

Jenny Monahan
Administrative Secretary