

Safety Committee Meeting – Town Hall – June 12, 2012

Those present: Nate Hartford, Kim Cowles and Suzy MacDonald

The meeting was called to order at 1:30 pm.

The Committee discussed whether we could have a 2 person committee. Kim has found information that if a business has less than 20 employees you only need to have a two person committee. One member representative would be chosen by the employer and the other would be chosen by the employees. The Committee will look further into this.

We discussed and reviewed the Safety and Joint Loss Management Program, the Safety Summary and the Self Inspection Checklist. We will ask the Transfer Station to review the Self Inspection Checklist and to identify and prioritize any issues they may have. The Safety Committee will hold their September meeting at the Transfer Station. Kim has asked that the Transfer Station come up with a list of mandatory items, items that are posted, equipment in stock or equipment that would need to be purchased.

All Department Heads will be given a Self Inspection Checklist to review and get familiar with.

Next meeting will be held in September 2012.

The meeting was adjourned at 2:00 pm.

Respectfully submitted

Suzanne MacDonald
Executive Secretary