

Franconia Water Department Monthly Meeting

Thursday August 13, 2020

Franconia Town Hall 5pm

In Attendance: Water Commissioners Darrel Dietlein, Dan Walker, & Kevin Johnson; Sandy Kellogg, Water Department Office Administrator, Pete Hilton, Lakes Region Water Co. (LWR), and Keith Batchelder

Darrel motions to open the meeting at 5:04pm. Dan & Kevin are in favor and the meeting begins.

Approval of Past Meeting Minutes:

- Motion to accept the minutes of the July 9, 2020 meeting is made by Dan, seconded by Kevin approved unanimously

New Application:

Commissioners review new application received from Joyce Cooper for new water service at 40 Harvard Street.

- Motion to accept application was made by Dan, seconded by Darrel, and approved unanimously. Installation when notified by homeowner that plumbing has been completed and property is ready for meter install.

Updates from Pete Hilton, Lakes Region Water Co:

- LOGMEIN – Pete wanted to know if the invoice for this application had been paid. Sandy thought that it had been and will email a copy of paid invoice to Pete.
- Mittersill Tank Cleaning & Inspection – this will be due in 2021. Pete will gather estimates. Pete will get quote from Underwater Solution, who has provided this service in the past, and one other. The Mittersill Tank also needs roof to be cleaned/pressure washed. Pete will ask for this to be included in estimates.
- Gale Well Pit – we have lost the meter in the pit as sump pump not strong enough causing flooding in the pit. Pete is looking for a replacement meter that would be waterproof. Darrel suggested that we might consider extending electric service to better power the sump pump and then purchase a less expensive non-waterproof meter. Pete will get quotes for both options.
- PH @ Mittersill – NHDES requires that we move forward with the Treatment Plan as quickly as possible. We will need to purchase soda ash, pumps, and mixers. Calculations made by Premier Pump and preliminary approval has been given by NHDES, cost is estimated at \$3,828.15. This expense to be paid from Mittersill Maintenance line item in budget.
- Mittersill Paving Project – just learned today, from Scott Leslie, that the Town will be paving Mittersill Road beginning 2nd week of September. We have work that we need to get done ahead of this work. This would include raising curb stops, main valves, and gate boxes on roads to be paved. Pete also recommended having Scott Clang from GSWA come up to do a Leak Detection Assessment, and determine if any leaks needing immediate attention in roads scheduled to be paved. Pete will coordinate with both Scott Clang & Scott Leslie on this time sensitive project.

- Mittersill Road Project – 1,540 feet of pipe that needs replacing.
Quote: Parts - \$7,432.32, LRW - \$80K @ \$42 per foot & 12 services @ \$1200 ea, and then \$5K for dirt, gravel, etc. Unclear how much in PDIP account available for this project. It was decided that it would be better to wait on Mittersill Road Project and to focus our efforts improving the water system in the area that the Town will be paving this September.
 - Commissioners to review budget and PDIP to determine funding available for this revised work.
 - Pete will work to revise quote for this new Scope of Work.
 - Sandy will determine balance in PDIP and the allocations of those funds.
 - Need to have Scott Leslie attend March or April FWD meeting so that we can coordinate planning so that this situation doesn't occur again.
- Mittersill Pump Station – Pete will contact Stan Sherburne to have him patch roof where pipe was removed to prevent any further leaking.

Stiles Meter Installation Proposal: Sandy has proposal from Stiles for installation of remaining 3 commercial meters. We have a 1.5 inch meter so that not needed. Proposal is for Stiles to supply materials and NE Backflow to do the installs. Total cost would be \$5,695.57. Kevin made a motion to move forward with these 3 meter installs, seconded by Dan and unanimously approved.

Stiles Maintenance Proposal: *“We would propose that Stiles Co would be responsible for monitoring your metering system remotely. We will look at it weekly for any endpoint issues, meter issues, or failures. We would then communicate the locations that will require a site visit to swap out an endpoint or fix an issue. You will schedule the appointments for a particular day and we would go for that day/days and repair the issues, replace endpoints, reactivate/ relocate endpoints, etc. We would charge \$1,200 per day - this would include the weekly monitoring, any travel time, and we would squeeze as much as can be done within a day. The idea would be we wait until there are multiple action items and attack them all in a day.”* Motion made by Kevin to approve this proposal with the proviso that the Commissioners review and pre-approve each service visit. Unanimously approved

Grant Update: Still waiting to hear from NBRC grant, should be by end of the month. Working with Cathy & Michelle on submitting the DWGFT grant which is due September 10th. CBDG grant was not applied for as contact there indicated that median income too high to score well. Sandy will look into whether the USDA Loan can be refinanced.

Public Comment: Keith Batchelder strongly urged that we consider a line item budget so that is easier for voters to understand. Keith also asked what the meter fee was for. Kevin explained that the meter fee is a base line fee to cover operating costs and this fee goes directly and 100% to the Water Department.

Next meeting will be Thursday September 10th at 5PM in the Franconia Town Hall.

Darrel moved to close the meeting at 6:28pm. Dan seconded and the meeting adjourned.

FRANCONIA WATER DEPARTMENT
Monthly Meeting – Franconia Town Hall
PUBLIC SIGN IN SHEET

MEETING DATE: August 13, 2020

MEETING TIME: 5:00pm

(Please print)

Keith Batchelder

PETER HILTON

10/13/20