

**Franconia Water Department Meeting**  
**Thursday October 14, 2021**  
**Town Hall 5pm**

**In Attendance:** Senior Water Commissioner Kevin Johnson, Water Commissioners Jeff Bartlett and Ted Cammann via Zoom and Water Department Office Administrator, Rachel Pluchino. Thad Presby, representing Mittersill Performance Center.  
Kevin **motions** to open the meeting at 5:03pm. Jeff seconds and the meeting begins.

**Approval of Past Meeting Minutes:**

**Motion** to accept the minutes of the September 9<sup>th</sup> 2021 meeting was made by Jeff, seconded by Kevin, and approved unanimously.

**Approval of YTD Financial:**

**Motion** to accept the YTD Financials was made by Kevin, seconded by Ted and approved unanimously.

**Thad Presby – Franconia Ski Club**

Discussion of dry hydrant and fire suppression system at the Mittersill Performance Center (previously Franconia Ski Club). Thad requested an extension for the installation of dry hydrant and fire suppression system. Thad and Fire Chief Rick Guadette have been working together to find a solution that will least impact the surrounding wetlands and Mittersill Resort Pond. The Mittersill Performance Center meter and water is currently turned on, Jeff will be checking to verify meter and water are both on.

**Motion** made by Kevin to turn on water to Mittersill Performance Center with the condition that the dry hydrant and fire suppression system be in place no later than 10/14/2022. **Motion** 2<sup>nd</sup> by Jeff and approved unanimously by voting parties.

**Kim Cowles:**

Not present. Per Kevin there is a town grant for \$114,000.00. Grant is specifically for Town improvements. Kim spoke with Kevin and let him know the town feels that the Water Department would be a good candidate for receiving the funding to improve the town water system. Jeff will be stepping forward as Water Department point person for this grant.

**Pete Update:** not in attendance

**Rachel Update:**

- **Mittersill Capital Improvements:** all invoices and payments in regards to the Mittersill Project have been moved to Capital Improvements in the Water Department financial statements. After the adjustments were made the expenditure for The Mittersill Project has increased to \$109,000.00. Lakes Region Water originally quoted at \$60,000.00 for Phase 1 plus cost of materials. Phase 1 is currently at \$109,000.00 in expenditures. Discussion to continue at November meeting.

- **Asset Management Plan:** Asset Management plan continues as work in progress. Rachel will be looking into current and future grants available to aid in this process.
- **Mittersill/Franconia:** 5 meters in total are in need of calibration. Rachel will contact Stiles.
- **WGSB:** Need vote by Selectman to complete the application for the credit card. Will have minutes by next meeting, hoping to submit remainder of information to WGSB before end of November. Jeff will be attending October 18, 2021 Selectman meeting to get approval for the credit card.

**Water Operator Contract Renewal:**

Discussion of upcoming yearly Lakes Region Water contract renewal. The Franconia Water Department will be putting out an RFP to solicit bids for the possibility of new service contract. Discussion to be continued at November meeting.

**Decommissioning of Fire Hydrants:**

Discussion moved to November Meeting.

**Access to Wells in Mittersill:**

Discussion moved to November Meeting.

**Garnet Hill/Main Street Project:**

Discussion moved to November Meeting.

**Gale Well Pit Flooding:**

Discussion moved to November Meeting.

**Mittersill Well “6”:**

Discussion will continue at November meeting as it is still being worked on.

**Main Street Valve Installation:**

Discussion will be continued at November meeting. Reference: Garnet Hill

**Motion** made by Kevin to adjourn the meeting at 6:03pm and seconded by Jeff.  
Approved unanimously.