

**Franconia Water Department Meeting**  
**Thursday April 14, 2022**  
**Town Hall 5pm**

**In Attendance:** Water Commissioners Kevin Johnson, Jeff Bartlett and Thomas Allen. Water Department Administrator, Rachel Pluchino. Ryan Johnson, Stiles, Beacon Badger.

Kevin **motions** to open the meeting at 5:04pm, Jeff seconds and the meeting begins.

**Approval of Past Meeting Minutes:**

**Motion** to approve March Minutes made by Jeff, seconded by Kevin and approved unanimously.

**Approval of YTD Financial:**

Rachel will look into charges for chemical line 5306-00 for estimate on potential cost throughout year. Current budget is \$2000.00 annually and FWD has already used \$1314.23 of aforementioned budget.

**Motion** to accept the YTD Financials was made by Kevin, seconded by Tom and approved unanimously.

**Ryan Johnson, Stiles:**

Review of Beacon system and customer services available through the Eye on Water app. EOW is highly recommended for customer self-monitoring as there are more specific parameters and can assist in water conservation. Customer contact for continuous flow is recommended over 5 gallons per hour. Beacon is delayed by 24 hours and is not in real time.

There are new features being added to Beacon before year's end. These new features will enable customers to set more specific boundaries for self-monitoring of usage and provide better continuous flow detection.

**Rachel Update:**

**Easements** for properties of Andy Smith, 383 Main Street and Father Mark Dollard, 403 Main Street, St. Rosa Lim. Easement is for right of way during reroute of watermain for Welcome Center. Easement will also give FWD future access during upgrades and emergencies. Copies of Easements will remain on file with Town of Franconia and the Franconia Water Department.

**Fox Hill** provided septic plans for the upgrade throughout the park. Cathy will be attending a future meeting. Commissioners would like full size maps to review the upcoming project. Kevin expressed concern for waterline on Harvard Street, would like verification if line is active.

**NE Backflow Contract:** Rachel will present contract from NE Backflow regarding providing backflow testing services at May meeting. There have been issues with customers having their backflow tested. NE Backflow would test per regulations and FWD will bill customer for services. Rachel will reach out per backflow and request it be done within 30 days of receiving

notice. If they do not have backflow done on their own than FWD will charge customer \$65.00 and have NE Backflow complete testing. Motion made to accept NE Backflow contract with date changes to reflect starting date of May 1<sup>st</sup>, 2022. Contract will be reviewed and signed at May meeting.

**Endpoint Upgrade:**

Stiles is still waiting for parts to proceed to Endpoint upgrade. Stiles is currently honoring original quote of \$60 - \$65 per Endpoint. Discussion to continue at later time.

**Daily Water Operator Responsibilities:**

New daily logs and new reporting format discussed. Any changes made will reflect all reporting requirements of NHDES and supporting entities. Informational packets and samples of reporting documentation given to all Commissioners. Discussion to continue at May meeting.

**Security of Pump Houses:**

Discussion of possible key pad or additional security measures for access to FWD sites. Discussion to be continued at later time.

**Decommissioning of Fire Hydrants:**

Decommissioning of 3 fire hydrants at end of Academy Street (Dow Extension), Best Western and in front of Lafayette Center (Magnolia Healthcare.). Decommissioning will begin in Spring 2022. There are 5 hydrants in total that need to be removed and capped.

**Garnet Hill/Main Street Project:**

Discussion moved to May Meeting.

**Main Street Valve Installation:**

Discussion will be continued at May meeting. Reference: Garnet Hill

**Motion** made by Kevin to adjourn the meeting at 6:09pm and seconded by Jeff.  
**Approved** unanimously.