

A regular meeting of the Franconia Board of Selectmen was held at 3:00 p.m. on Monday, April 3, 2017, at the Franconia Town Hall.

**Members Present:** Eric Meth, Bernie Costa, Jill Brewer, Holly Burbank, Herbie Bartlett

**Also Present:** Peter Grote, Claudia Lachapelle, Karen Foss, Bob Montagno, Don Carey, Mary Grote

Eric Meth called the meeting to order at 3:00 p.m.

➤ **Approval of Minutes/Board Signatures**

- The BOS minutes of March 27, 2017, were approved as amended.
- The Transaction List of April 6, 2017, was reviewed and signed by the Board
- MS-232 - Upload to the DRA's portal.
- Land Use Change Tax - John Franchito - Map 31 Lot 16, Vincent McGroary - Map 34, Lot 9-2, Michael Paynotta Map 22 Lot 4-3.
- Re-Purchase Deed - Map 34, Lot 9 putting back into the previous owner's name.

➤ **NPT Gale River Crossing Site Visit (Friday 4/7/2017)** - Northern Pass Site Evaluation Committee (SEC) is coming to the crossing with the applicant which is Northern Pass. They should be at the bridge from 1:30 pm - 2:30pm. We have been advised by our attorney this should run smoothly. No protests or objections at this point. This particular session is run for the council of the public. They will be visiting in Plymouth, North Woodstock and Franconia where there are river and stream crossings.

The Police Department will be notified for this by Holly Burbank. Eric Meth and Holly Burbank will be at this event.

➤ **Town Administrator Update** - Holly shared the DRA tax ratio paperwork for the year.

- **Letter from Attorney Michael Ransmeier** - Attorney Ransmeier has provided back up information from last week's meeting in regards to Scragg Mountain Road.
- **Non public review of minutes** - Holly is reviewing the process of going in and out of closed session. Holly will share with Herbie.
- **Auditors** - Holly gave the Board members questionnaires to fill out. They can fill out collectively or separately. Because of the weather on Tuesday, the auditors will work from their office. They have asked for information to take back to their office. Holly will pull more documents for them. She is excited about their findings, know they will suggest things that can be tightened and

cleaned up. Policies are one of them and is also one of the first things Holly wants to do. The auditors are hoping to be done on Thursday. Holly is anxious for the report.

- **Relocating the office out into the main hall** - We may have a down day where we don't have computers but everything is moving forward with that.
- **Gardner, Fulton and Waugh** - Holly received a call in regards to the bill. After a brief discussion, the board agreed that we can pay the invoices now.

#### ➤ Committee Reports

- **Conservation Commission** - Jill is emailing back and forth for a meeting time. The Lawrence Property easement was signed.
- **CIP** - The Board would like a Road Plan from Scott Leslie. They will have Scott come in. The Board would like a six year future scheduled of what is to be scheduled for road maintenance. The same to be done for the sidewalks. The Board is also looking for a plan of the building maintenance. The Heritage Museum gave us a wish list. Kim Cowles is going to get a list of work to be done. All of our buildings have a list that Kim had done of work that is needed. Holly will talk to Kim and have her give a list for upgrades and schedule for Capital Improvements of \$5K or more.
- **Energy Commission** - Moving forward on the Street Light Project. Holly got a call from Jean Sauls. She wants a list of lights being shut off and what type of lighting will be used. Eric Meth stated that they have decided that no lights will be shut off. They will all be changed to the LED lighting. There have been 90% negative comments in California about high powered LED's. Karen stated that they are not high powered LED's that the town will be using.
- **Northern Pass** - See above.
- **Planning Board** - Kaela Gray - MTAG Grant - includes researching zoning changes for our town. A request for having the Energy Commission meet with the Planning Board in regards to lights.

#### ➤ Public Input

- **Claudia Lachapelle** - Recreation Committee By-Laws - please review page three in regards to the budgets.
- **Mary Grote** - Recommended that everyone behave and not to be obnoxious at the bridge. Wear orange and let them know that there are people that are concerned here. Use our sign at Peabody & Smith to say there is a site visit. Get water lines maps and take to the crossing. Bus may be able to park at the Church as we are allowed to park there because the Town plows the lot to be able to have the additional parking.

- **Karen Foss** - the road plan makes her nervous that Scott has sent things out to contractors. The ideal situation would be a plan to be developed to review and drive around with Scott and find out what his priorities are. We need a general idea what is going out to bid.
- **Bernie Costa** - She stated that she would like to go up and look at the fire pond on Wallace Hill and come up with a plan. She also wants to have her friend who is a Systems Engineer come up in April to review the Presby building, transfer station and highway building.

➤ **Miscellaneous**

- **Air BnB** - no response yet. We have a time frame.
- **Spreader** - Bernie had a flyer with spreader options in it that may be less expensive to spread salt on the sidewalks. She will pass it on to Kim.
- **Tax receivables** - was discussed.

➤ **Closed Session**

- **4:06 P.M.** - Motion by Bernie Costa, second by Jill Brewer, to enter into Non-Public Session pursuant to RSA 91-A: 3 II(a). All were in favor and the motion passed.
- **4:20 P.M.** - Motion by Eric Meth, second by Bernardette Costa, to come out of non-public session & seal the minutes. All were in favor and the motion passed.

After a motion by Bernardette Costa, second by Eric Meth, all were in favor and the meeting adjourned at 4:21p.m.

Respectfully submitted,

Herbie Bartlett  
Executive Secretary