

DRAFT
Town of Franconia
Board of Selectmen
Monday, April 3, 2023 at 6pm
at Franconia Town Hall

Board Members Present: Jill Brewer, Dan Walker

Board Members Absent: Eric Meth

Others Present: Town Administrator Sharon Penney, Administrative Secretary Jenny Monahan, Mike Betley, Larry Plate, Karen Foss, Virginia Mike, Dawn Steele, Janice Cole

Chairman Brewer called the meeting to order at 6:05PM.

PUBLIC COMMENT

Dawn Steele commented that the ad and job description for the town administrator position was well done.

Larry Plate commented on the implementation of the updated short-term rental regulations.

TO SIGN/APPROVE

The minutes of March 27th, 2023 were approved as amended.

The selectmen signed the March 31st to April 6th transaction report.

TO DISCUSS/REVIEW

Mittersill Fire Station – Following up on a discussion from last week, Selectman Walker asked if Road Agent Jeremy Hall could take a look at the Mittersill Fire Station property to get an idea of what is needed to get the property in better order.

Short-Term Rental – Registration & Inspection Deadline Extension – Due to the short-term rental regulations update notification being delayed, the board discussed extending the deadline for registration and inspection scheduling. The inspection checklist and schedule is also still in progress. The board decided to extend the registration deadline from April 1st to May 1st and inspection scheduling deadline from May 1st to June 1st.

Driveway Permit Procedure – Town Administrator Penney said she spoke with Chief Rick Gaudette and he expressed some concerns about the town's driveway permit application. Chief Gaudette noted that the current driveway permit application includes no criteria for the construction of a proposed driveway. Town Administrator Penney suggested adding some specs and possibly a waiver to protect the town from liability concerns.

CORRESPONDENCE

Town Administrator Penney said she is meeting with Littleton's Chief Chad Miller and Town Manager Jim Gleason on Wednesday to talk about the ambulance.

COMMITTEE REPORTS

Broadband Initiative: No update, Selectmen Meth absent.

Chamber of Commerce: Chairman Brewer said she is meeting with Kevin Johnson and Angel Larcom Tuesday afternoon about the town's Old Home Days/250th Celebration. She will report back on this.

Conservation Commission: Chairman Brewer said the CC met the 21st and Franconia Area NEMBA was on the agenda to discuss their idea of adding an adaptive green trail to the Lawrence Forest. She said the CC discussed the idea but was unsure about what their involvement should be. They will revisit this at their next meeting. Chairman Brewer also mentioned that a class at Plymouth State University is still working on two natural resource inventories for town properties.

Energy Commission: No update, Selectman Meth absent.

Planning Board: No update, Selectman Meth absent.

ADDITIONAL DISCUSSION: Chairman Brewer said the tri-town meeting earlier today went well and the board will meet on April 17th with Recreation Director Katie Raymond, the Trustees of the Trust Funds and invite the Lafayette Recreation Committee to discuss recreation funds and associated procedures.

With no further discussion, the meeting was adjourned at 6:53pm.

Respectfully Submitted,
Jenny Monahan
Administrative Secretary