

**MINUTES  
FRANCONIA BOARD OF SELECTMEN MEETING**

**Monday, August 25, 2014**

A meeting of the Franconia Board of Selectmen was held at 3:00 pm on Monday August 25, 2014 at the Franconia Town Hall. Regular members in attendance were John Lachapelle, Ted Hoyle, Bob Montagno, Suzy MacDonald and Sally Small

Guests of the Board – Carmen Menard, Mary Cote, Meg Brown, Peter Grote, David Strange, Allan Clark

John Lachapelle called the meeting to order at 3:00 pm.

**SELECTMEN'S TIME:**

**BOS Minutes 08/11/2014:** Formal readings of the August 11, 2014 BOS meeting minutes were waived. The minutes of August 11, 2014 were approved.

**FOR CONSIDERATION OF APPROVAL:**

**Transaction List for 8/28/14** - The Board reviewed and signed the transaction list for 8/28/14.

**Safety Services Building Project Transaction List for 8/28/14** – The board reviewed and signed the transaction list for 8/28/14.

**Intent to Cut – Map 28/Lot 3 & Map 36/Lot 5** - The Board reviewed and signed the Intent to Cut for Map 28/Lot 3 & Map 36/Lot 5.

Solar Permit – Retz & Lovett – Map 29/Lot 4 (Wells Road) – A Solar Permit for Retz & Lovett – Map 29/Lot 4 (Wells Road) was reviewed and signed. Sally is asked to send the Planning Board a copy of the permit for their information. Currently the Town does not have a solar ordinance.

**APPOINTMENTS:**

**2:55 – Kim Cowles – Recreation Department** – Kim is asking to purchase a trailer for the recreation department. She often carries lots of equipment during activities/events. The Select Board supports this purchase as long as she has the money in her budget.

**3:00 – Carmen Menard & Mary Cote– Passumpsic Bank** – Carmen and Mary were here to present the Select Board with a proposal for banking services which would include the operating account, Trustee of the Trust Funds accounts. Also included in the proposal were the NHPDIP funds. All funds were reviewed. All funds held at Passumpsic Savings Bank would be FDIC insured.

Bob Montagno stated the Trustees should have a say in making the decision as they are elected. The Treasurer is also an elected position.

The accounts with activity could be SWEEP accounts. Commonly asked questions were reviewed. Remote Capture, scan and send, could be a no charge option. Scanning options will need to be discussed

with the Tax Collector, Marilyn Knowlton. Investment options were also reviewed. The Town will look into an investment policy.

An employee from Passumpsic Bank who was not able to be here today is willing to help to write one if need be. Passumpsic Bank would like to come back and meet with the Trustees and the Treasurer.

**3:30 – Meg Brown – Franconia Notch Chamber of Commerce** – Meg Brown was here to introduce herself as the Executive Director of the Franconia Notch Chamber of Commerce.

**3:45 – Peter Grote** – Peter wanted to give the Select Board a progress report on the airport field. The piles at the field have greatly diminished. Peter intends to use what is left. Most of the stone will be used by the Grote's.

Scott Leslie likes getting gravel from the Grote's. It's a nice local supply. The Grote's would be willing to excavate the remaining materials in the pit for the Town of Franconia. Peter will explore this option.

**4:00 – David Strange – Energy Commission – Oil/Propane Bids** – David has been researching oil and propane bids as a member of the Energy Commission at the request of the Select Board. It would appear the Town uses about 5,500 gallons of #2 fuel oil and 5,000 gallons of propane. Thru discussion it was noted that the Safety Services Building was not included in these numbers. The Safety Services Building has recently purchases two, full, 1000 gallons propane tanks for the new building. Off road diesel was not quoted. Quotes were received from Irving and Stiles. After further discussion the Select Board will contract with Stiles for 7900 gallons of propane and with Irving for 5,500 gallons of #2 fuels.

**4:15 – Allan Clark** – Allan will be getting paid as the Project Manager of the Safety Services Building and he was here to sign his contract. The Select Board reviewed and signed the Project Manager Contract as did Allan.

Allan gave a quick update on the project to date including the budget. Substantial completion is expected by the first of the year. The building is expected to be weatherproofed by October 1, 2014.

<b>TO DISCUSS/REVIEW:</b>
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**Septic Design – Graham – Map 28/Lot 58** – A Septic Design for Graham, Map 28/Lot 58 was reviewed and will be sent to the State of NH for approval.

**Septic Design – Harold – Map 14/Lot 33** – A Septic Design for Harold, Map 14/Lot 33 was reviewed and will be sent to the State of NH for approval.

**North Country Public Safety Foundation Nomination** – The form for nomination to the North Country Public Safety Foundation was circulated.

**North Country Scenic Byways Membership** – The Town of Franconia would like to have membership. The Town of Franconia will also want to have a representative.

**Daly environmental Proposal for Underground Tanks** – Sally has a proposal for underground tank removal for the Town Hall and Mittersill Fire Station. She will forward to Scott Leslie for his review.

**Building Inspector Report – 51 River Road** – The Building Inspector Report for 51 River Road was reviewed by the Select Board.

**Dog/Cemetery Complaints** – A letter of complaint has been received regarding the new posted signs of NO DOGS ALLOWED at the Cemetery. The Select Board will take this under advisement.

**Bridge Repair** – Bob Montagno has spoken with another’s Town Manager and has gotten some names of professionals to look at Town owned bridges. Bob will ask a professional to guide us in looking at the report from the State of NH Bridge Inspector.

**CIP Form Revisions** – The CIP Form Revision now includes analyzing of when equipment and vehicles will need to be replaced. This will be used to justify replacement. This form is in addition to the former form. All forms have been reviewed with the Department Heads.

**Town Hall Office Computers** – The three computers in the Town Hall Office are all running on Windows XP. Dawn Steele has been working on this project. John Lachapelle would like for Dawn to look into the computers status in all Town Departments.

John Lachapelle asked for Bob Montagno to clarify the email exchange regarding geothermal.

<b>FOR YOUR INFORMATION:</b>
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**NH Dept of Safety – FEMA Mitigation – Wells Road Culvert**

**NHDOT – Dredge & Fill Application – Route 18**

**North Country Council Representative Meeting 9/3/2014 4:30pm – 5:30pm**

**Northern Pass Update**

**NHMA – 2015/2016 Legislative Policy Conference 09/26/2014**

Selectman Lachapelle adjourned the meeting at 4:51 pm

Respectfully submitted, Suzanne MacDonald, Executive Secretary