

**TOWN OF FRANCONIA
BOARD OF SELECTMEN'S REGULAR MEETING
MONDAY, MAY 21, 2018**

TOWN OFFICIALS PRESENT: Eric Meth, Jill Brewer, Jeffrey Blodgett.

OTHERS PRESENT: Holly Burbank, Jenny Monahan, Peter Grote, Mary Grote, Ginny Jeffryes, Karen Foss, Ed Rolfe, Justin Roshak.

The meeting was called to order by Chairman Brewer at 3:02 pm.

Appointments:

Ginny Jeffryes was added to the agenda just prior to the meeting being called to order. Speaking on behalf of the Conservation Commission, Ginny expressed concerns regarding a property that borders the airport that the Conservation Commission has a 35 acre easement on. The property has changed hands since the easement was granted and there are concerns with what type of recreational vehicles may be being used there as the easement is for non-motorized recreational use only. Ginny suggested it may be a good idea to send the current property owners a letter reminding them of the terms of the easement. After a brief discussion, it was decided that the Town's legal counsel can be consulted and that Ginny can speak with the attorney directly as she has good knowledge of the situation.

To Sign/Approve:

The May 14, 2018 meeting minutes were approved as amended.

The May 24, 2018 Transaction List was reviewed and approved.

A sign permit for Garnet Hill Outlet Store was reviewed and approved.

A building permit for Map 31 Lot 17 was reviewed and signed.

A building permit for Map 14 Lot 54 was reviewed and signed.

A building permit for Map 14 Lot 38 was signed pending Allan Clark's final approval.

A building permit for Map 15 Lot 28 was signed pending Allan Clark's final approval.

A Municipal Work Zone Agreement from the NH DOT for the Route 18 Bridge Rehab was signed by the Board.

Discussion:

Profile Lake Boardwalk: Town Administrator Holly Burbank notified the Board of a letter that the Town was cc'd on from the Dept. of Environmental Security to the of Dept. of Natural and Cultural Resources advising that the wetlands permit for the Profile Lake Boardwalk project has been approved and the project is going forward with some changes to the original plan.

Public Comment:

Ed Rolfe, a resident of Franconia, commented that he would like to see some opposition to the boardwalk project from the Town and Conservation Commission. Ed also said that trail work is needed around the lake and throughout the notch and while the State hasn't had the money to do these projects, it is now going forward with a new project in the same area. Selectman Meth said he agrees that the boardwalk is an ill conceived plan and he would rather see the parking issue in the notch addressed. Chairman Brewer said the Board could write a letter, but she will first reach out to the Conservation Commission to see how they would like to proceed. There is a 30 day time period to aggrieve the State's decision to move forward with the project.

Town Administrator Update:

Holly Burbank provided a written update to the Board which she reviewed verbally. It is attached to these minutes.

Correspondence: None

COMMITTEE REPORTS

Conservation Commission: Nothing further in addition to Ginny Jeffryes appointment at the beginning of the meeting.

CIP Meeting: None

Energy Commission: Eric Meth said the next Energy Commission is meeting 05/22.

Planning Board: None

Northern Pass: Northern Passes motion for a rehearing is scheduled for a hearing on 5/24.

Chamber of Commerce: None

Public Comment:

Peter Grote asked if the Town's financial statements from the recent audit are available yet. Holly Burbank advised him they are not yet available.

Chairman Brewer made a motion to enter non public session at 4:11pm pursuant to RSA 91-A:3, II(c)

The Board left non public session at 4:22pm. Chairman Brewer made a motion to seal the minutes of the non public session. Selectman Meth seconded the motion. All were in favor. **Motion passes.**

With no further discussion, the meeting was adjourned at 4:22pm on a unanimous voice vote.

Respectfully Submitted,

Jenny Monahan
Administrative Secretary

Town Administrator Update May 21, 2018

Town Hall Assembly Permit

- The Assembly Permit for Town Hall expired. Mark Taylor and Cray Ball came by Town Hall to do an inspection. During this inspection, they had some safety concerns, and decided that having the State Fire Marshall come to Town Hall for an inspection would be in the best in the interest of the safety of our residents assembling at Town Hall.
- State Fire Marshall Anstey visited Town Hall on May 8, 2018. We are awaiting his report and should have in another week or two.
- He had concerns regarding the fire rated ceilings in the basement, and that they would not meet fire safety code, among other items that will be reported in his letter.
- In addition he looked at the exits within the building, and one large concern is the handicapped ramp, and the bad condition that it is in. He reached out to Allan Clark to speak with him regarding its condition, and Allan has stopped by Town Hall and inspected it. I am awaiting a report from Allan, but our discussion centered on the need to replace the ramp. We "may" be able to do a temporary fix, but that is yet to be determined. During these discussions with the State Fire Marshall and Allan Clark, the thought of putting the handicapped on the front of the building was discussed. The urgency will depend on whether or not the ramp is safe to use for the interim, or if it will need to be replaced immediately.

192 Main Street

- At last week's meeting the Board discussed the possibility of disposing of the building at 192 Main Street via a controlled burn. In speaking with the Fire Chief, he doesn't feel that we would get approval for the burn due to the close proximity to the State Road, and that the road would probably need to be closed for the duration of the burn. In addition, the utility lines run very close to the North corner of the building, and the fire could damage them. The Fire Chief was going to reach out to the company that demolished the old Fire Station to see what an approximate cost might be to tear down.
- We do not have money budgeted for demolishing this building, so if that is the route the Board chooses to go, we would need to bring to Town Meeting vote for funds.
- We do still have the option of disposing of this property via sealed bid.

Fire Pond

- We have received the signed temporary easement allowing the Town to go in and clean out the Fire Pond on Aspen Road.
- The Fire Chief will work on getting bids from contractors to perform the work.

