

Cemetery 4/8/2022 Minutes-APPROVED

Franconia Cemetery Trustees

Location: The Town Hall, Main Street, Franconia NH

Meeting called to order at 10:15 by Chair Mary Brubaker.

Attendees: Mary Brubaker, Jayne O'Connor, Chris Collman. There were no members of the public present.

1. The Minutes of 3/2/2022 were reviewed. Motion by Chris to accept the minutes with one addition. Second by Jayne. The Minutes were approved unanimously by a voice vote.

2. Since Last Meeting:

- Chris supplied many helpful cemetery documents to the cemetery page on the Town website. He also uploaded PC and MS-9 info to the Cloud for use of the Trustees
- Town Meeting was held March 8, 2022. The Cemetery budget of \$19,107 was approved as part of the Town's general budget in Article 4.
- Chris was reelected to the cemetery board of trustees and has been sworn in.
- A large pine limb came down in a storm 3/12 near picket fence. A Fox Hill resident, George Dimick, is willing to clean it up in exchange for the wood
- Jayne created and uploaded to the Cloud helpful accounting documents including 2022 Income and Trust Funds tab on budget spreadsheet

3. Burials:

None

4. Lot Purchases:

Bev Hunt 3-9A-9 right side

5. Future Burials Scheduled:

None

6. Review Expenses to Date:

P&L to date not available at this time

7. Sexton Updates:

Sexton Penny Keeler started work at the cemeteries April 5th.

For medical reasons, she will be on light duty for some weeks.

Jayne will ask Penny to:

- A. Make a plan for the Willow brush project, and work it out with the Locke's
- B. Memo all cemetery expenses from now on
- C. Arrange the annual maintenance on the golf cart

8. Sexton Agenda Requests:

The Sexton may need some help with burials and projects for a while.

9. MS-9 Expenditures and Income:

Chris supplied copies of the most recent MS-9 reports, which were reviewed

10. Tree work estimate for Elmwood:

Warren Tree Service is doing work in the neighborhood, and was asked to give a quote for taking down some problem trees in the cemetery and along the entrance road. Motion by Mary to spend up to \$3,000 to have Warren Tree Service do tree work in Elmwood Cemetery. Second by Jayne. Approved by unanimous voice vote.

11. Signs for ends of rows:

Jayne will work on this

12. Plaque honoring Barbara:

Jayne will work on this

13. Other:

It has been brought to the Trustees' attention that extensive brush has been dumped behind the Town maintenance garage on cemetery property.

14. Set date for Next Meeting:

Friday May 13, 11 am at the Franconia Town Hall

Meeting Adjourned 12:30pm

Respectfully submitted,
Jayne O'Connor