

## **Cemetery 5/13/2022 Minutes - APPROVED**

Franconia Cemetery Trustees

Location: The Town Hall, Main Street, Franconia NH

Meeting called to order at 11:05 by Chair Mary Brubaker.

Attendees: Mary Brubaker, Jayne O'Connor, Chris Collman. Kim Cowles stopped in and briefly discussed budget items. There were no members of the public present.

1. The Minutes of 4/8/2022 were reviewed. Motion by Chris to accept the minutes with one addition. Second by Jayne. The Minutes were approved unanimously by a voice vote.

2. Since Last Meeting:

- George Dimick did an excellent cleanup and removal of the large fallen pine branch in Elmwood Cemetery
- Elmwood is open to vehicles now, with all gates open
- The frost receded, leaving a number of sunken areas and heaved monuments
- The Cemetery now has a mowing agreement with Dave Noyes (Jamie Locke's son) at last year's rates
- Fence posts and rails have been purchased to go near the Ford lot in the back corner
- Tree work has been done at Elmwood, and the Warren Tree Removal Company ground the stumps.
- Chris has updated the Veterans list and given Penny an alphabetical version so she can be sure to have flags on all the veteran graves for Memorial Day
- Two Town employees were in the cemetery cleaning up the gravel in the grass along the entry road
- The Cumbees are adding one more cremation burial to their columbarium, with a beveled marker beside it
- Water is not yet available in the cemetery

3. Recent Burials:

Camilla Palladino April 18 in the Micciche lot 3-9-24

4. Lot Purchases:

Christine Conforti 3-9-B top

Beverly Hunt 3-9A-9 right side (adjacent to current lot)

5. Future Burials Scheduled:

Hunt/Ainsworth August 25

Cumbee burial in columbarium

6. Expenses to Date:

The Trustees requested a couple small corrections to the current expenses shown on the P&L to Budget. Chris will request detailed expenditure reports prior to each Trustee meetings.

7. Sexton Items:

- Penny is working with John Hanks at Littleton Memorials to get the broken stones fixed. She will be asked to check for additional ones at risk since the spring frost heaving.
- Jayne and Penny discussed items and priorities for this summer, the importance of wearing good work clothing and shoes or boots (particularly with ticks, and the use of tools), and the need to set up cart maintenance for this summer.
- Penny will get loam for the sunken lots and burials.
- The Trustees would like Penny to attend a NH Old Graveyard seminar, after she is back to work fully.

8. MS-9 Expenditures and Debits:

Nothing new- Still shows- total of \$1,358.31 debit for total Perpetual Care. (This transfer was made in January 2022, so will always show in 2022.)

\$800 from CMTF paid to StandFast in January

9. Willow brush/tree work

Scott Kenison of Warren's Tree Removal looked at Willow and noted most surrounding trees are fine. He furnished an estimate for removal of 1 large red pine 3 dead ones and 1 dying pine in the center back, and to cut brush around the Willow perimeter. The Warren estimate was \$3,050.

Casey Locke gave an estimate to remove the brush and small trees including the roots, and the few dead trees. Estimate: \$4500-\$5,000.

**Chris made a motion to approve spending up to and including \$3,050 for Warren Tree Removal to remove trees and cut perimeter brush at Willow Cemetery. Second by Mary. The motion was unanimously approved by a voice vote.**

10. Private Burial Ground

The Trustees have been made aware of a private burial ground on private property in Franconia. Mary contacted a land owner to request details of interments at a local private burial ground that shows on the Town Tax Map. The Trustees reviewed RSA 289:5 and learned that the Town needs records of all burials in Town regardless of whether they are on private or Town land. She received a reply, and will record the required information at the Town Hall on this, and on other private burial grounds in Franconia.

*According to NH RSA 289:5 Cemetery Records. – The corporate officer or designee of a cemetery corporation or town cemetery trustees charged with the responsibility of operation and administration of any cemetery under their control shall keep a record of every burial showing the date of burial and name of the person buried, when these particulars can be obtained, and the lot, plot, or part of such plot or lot, in which the burial was made. Such records shall also be kept of every private burial site within a municipality by the owner of the land containing the burial site, and a copy of the information shall be supplied to the cemetery trustees who will maintain the municipal records of such sites. A copy of such record, duly certified, shall be furnished to any person on demand and payment of a fee established in compliance with RSA 91-A:4. The location of each cemetery and private burial site may be annotated on the municipal tax map.*

11. Cornerstone cost/ lot price increase

John Hanks informed Jayne that granite prices have increased at least 16%, and he will need to increase the price he gives us for a set of four cornerstones that we include with each lot purchase. The Trustees hope to have the new price soon.

12. Signs for ends of rows

Jayne will work on this

13. Plaque honoring Barbara

Jayne will work on this

14. Other - none

15. Next Meeting:

June 3, 2022, 9 am at the Town Hall

Meeting Adjourned 1:45pm

Respectfully submitted,  
Jayne O'Connor