

FRANCONIA PLANNING BOARD
Checklist for Completed Application
For Major Subdivision (3-10 lots and under 25 acres)

This checklist applies to any application for subdivision which involves three to ten lots or three lots or less with re-subdivision potential and fewer than 25 acres. It does not include Planned Development subdivision.

A completed application for subdivision shall consist of the following:

- Planning Board Application Form
- Letters of Authorization from the owner if represented by an agent
- List of names and addresses of abutters
- Application and notice fees in a check payable to "Town of Franconia"
- Final Mylar and four paper copies of the plat to include:
 - Proposed subdivision name
 - Names and address of owner(s) of record
 - Name, address, license number, and seal of NH licensed surveyor or firm
 - Date of plan
 - Bar scale
 - North arrow
 - Boundary survey, including bearings, distances, and location of permanent markers.
 - Property lines, dimensions, square footage and numbering
 - Contour lines at 10-foot intervals
 - Final high intensity soils map, if required
 - Existing and final proposed lines within the subdivision of streets, ways, lots, easements for utilities and/or drainage, and public areas
 - Sufficient data to determine the exact location, direction, and length of every street line, easement, lot line, and boundary line and to reproduce these lines upon the ground.
 - Existing and proposed streets with names and right-of-way widths
 - Final road construction specifications, cross-sections, and profiles, if required
 - Final drainage system, erosion and sediment plan, if required
 - Final location of septic system and leach fields
 - Proposed locations of any wells
 - Location of all soils, groundwater and percolation test pits
 - Building and other man-made features to remain
 - Open space, including ownership and management system
 - Existing deed restrictions, easements, right-of-ways

Note: This checklist is for application purposes only and does not constitute an approval checklist.