



TOWN OF FRANCONIA

INCORPORATED 1764

CAPITAL IMPROVEMENT COMMITTEE REGULAR MEETING

OCTOBER 11, 2017 AT 3:30 O’CLOCK PM AT TOWN OFFICES

MEMBERS PRESENT: Karen Foss, Trevor Presby, Bernie Costa, Steve Plant.

OTHERS PRESENT: Christopher Gautreau, Paul Schmucker, Rick Gaudette.

The meeting was called to order at 3:34 pm.

CIP AGENDA:

- 1) **ASSET REVIEW:** Committee members reviewed the Capital Improvement Submission Forms together with the Asset Worksheets for the Life Squad and Fire Department.

Paul Schmucker of the Life Squad gave an overview of the equipment under his control with recommendations for each. Most of the equipment is in good shape with some changes being made to the equipment worksheets. Here is a summary of the changes made:

- a) The useful life of the Stryker Power Stretcher was adjusted to 20 years from 15 years and will be replaced in 2027, with the agreement by the members to fund \$2000 per year. The projected useful life was originally scheduled for 10 years, and has been adjusted based on condition/use and recommendation by Mr. Schmucker and yearly committee evaluation. Although the asset has not been funded to date, it was the consensus of the committee to initiate funding starting in FY 2018.
- b) The Ambulance Mobile Radio’s cost of replacement was adjusted to \$5800 from \$10,000. The committee agreed to fund this asset at \$400 per year.
- c) The 2008 Ambulance was discussed in detail. Paul included a recent estimate from Professional Vehicle Corporation for a new replacement ambulance at \$ 186,300 without any desired options. Mr. Presby had many questions pertaining to the vehicle’s condition, useful life, cab replacement, trade-in allowance, maintenance costs, as well as the need to replace the ambulance with only 41,948 miles current. Further analysis will be needed from

the committee before a decision is made, however it was the consensus from the members of the committee to extend replacement of the ambulance until 2023.

The committee thanked Mr. Schmucker for his insight and keen knowledge that was presented to the committee for discussion and review.

Chief Rick Gaudette of the Fire Department gave an overview of the assets under his control. The committee made some changes to the following assets based on Chief Gaudette's considerations:

- a) The Rescue and Equipment truck is scheduled for replacement in 2029, and Trevor Presby discussed the possibility of replacing the chassis only part of the vehicle. The asset has a 20 year useful life and is on schedule for replacement in 2029.
- b) The Ladder truck cost was adjusted from \$76,500 to \$150-175,000.
- c) Personal Protective Gear/ Breathing Apparatus were discussed in detail and were the most immediate concern of Chief Gaudette. There are currently 10 breathing paks with most of them becoming uncertifiable due to age. Rick stated that when the air paks go out of date: they all go out at the same time. The Chief would like a total of thirteen paks with three new purchases made this year. The cost for each piece was pegged at \$10,000. The committee discussed options and funding, but was in agreement for prioritizing this request and as it relates to being certifiable and dependable.
- d) Rural Water Supply was briefly discussed and in conjunction with Fire Ponds. The committee recommended leaving the \$15,000 balance in its account until a more definite and concrete plan or course of action is endorsed.

The Committee thanked Chief Gaudette for his time and expertise in addressing these most important assets under his control.

MEETING MINUTES OF SEPTEMBER 27, 2017: The meeting minutes of September 27, 2017 were reviewed by the committee members. Chairman Foss made a motion to accept the amended minutes with Mr. Plant seconded the motion with all in favor.

DEPARTMENT HEAD APPOINTMENTS: As part of the process to conceptualize equipment replacement, it was decided to meet with each of the individual department heads and review the status and condition of the assets under their control.

Here is a summary of the forward looking schedule and times:

- *Wednesday October 25, 2017 at 3:30 pm- Greg Wells-Transfer Station & 4:00pm- Kim Cowles- Town Building & Grounds.*

*Ms. Foss made a motion to adjourn the meeting and Mr. Plant seconded, and through a voice vote, all were in favor at 4:55 pm.

Prepared and respectfully submitted by:

Mr. Christopher J. Gautreau

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Administrative Assistant