

Franconia Capital Improvements Committee Meeting
Thursday, July 18, 2013

A meeting of the Franconia Capital Improvements Committee (CIP) was held on Thursday July 18, 2013 at 1:00 pm at the Franconia Town Hall. The minutes were recorded by Suzanne MacDonald.

Regular members in attendance were, Bob Montagno, Bernie Costa, Mogens Jessen and Carl Schafer.

The meeting was called to order by Bob Montagno.

Scott Leslie – HW/ B&G/Cem, Kim Cowles – Recreation/Parks, Greg Wells – Transfer Station.

Kim Cowles did not attend.

The CIP process has been started early this year. The request forms and the quote forms were passed out to each department that was present.

Scott discussed the trucks with the CIP. He does not feel that a F5500 truck can be replaced with a F550. The F550 cannot accommodate a wing plow. Scott will need to price all options and have the forms filled out. All existing items as well as new items will require a form. Scott does not think it is practical for a modification for that the truck (F550) can put a wing on.

The Highway Garage really needs to have a loader that would stay right at the garage. Bernie suggest that Scott as well as the other departments keep an open mind and look into rental of equipment that is not used for everyday purposes. If a loader is not an option than the Highway could get along with a tractor that had a yard bucket on it.

Jeff will also need to fill out the request forms along with quote forms. Maintenance forms as well as repair amounts need to be included for all equipment. The CIP is asking each department one the first stab to look at different ways to solve the same problem. Have a couple of options. One of the mowers has had over \$800 in maintenance repairs over the last two years. 10-11 years to keep a mower is not realistic terms.

The backhoe should be changed in the replacement schedule. It has many hours on it. Scott would like to look into leasing. Maintenance on equipment comes from the operating budget.

Sidewalks were discussed. Bernie has a group that would be interested on working on the sidewalks. There is \$22K set aside for sidewalk improvement. There is no current plan and the Select Board would like to see a plan in place. Safe Routes to School sidewalk is on hold for now. Scott will talk with someone from Littleton about sidewalks and he will come back with two prices. Bernie will work with him.

Mogens will continue to work with Scott on the road plan.

The bridges in town are inspected by the State of NH. The town may have an engineer take a look at some of the bridges.

Greg does not need anything new this year. He will continue to fill in the request form for items already on the plan. Two of the roll offs need to be replaced now. Greg has got an estimate and will replace them now. Greg may add two open top containers on the list. They are probably less than \$5000 so will not be on the CIP.

Greg should be looking further into the drainage in front of the building. How about a concrete trough with grating?

The baler will need to be replaced. There is money currently in the special reserve fund which was set up years ago.

The CIP would like to have more information regarding the Cemetery Trust Funds.

Bob would like to see more support given the “other town building” by our department heads. They may need to provide guidance and “coaching”.

Submission for equipment from Scott, Jeff & Greg are due by August 30, 2013.

Submission for the road plan is due on September 16, 2013.

Submission for sidewalk plan is due by September 30, 2013.

The next CIP meeting will be held on July 25, 2013 at 1:00.

With no other business to conduct the meeting was adjourned at 2:30 PM.

Respectfully Submitted,
Suzanne MacDonald
CIP Secretary