

Franconia Capital Improvements Committee Meeting
Thursday, July 25, 2013

A meeting of the Franconia Capital Improvements Committee (CIP) was held on Thursday July 25, 2013 at 1:00 pm at the Franconia Town Hall. The minutes were recorded by Suzanne MacDonald.

Regular members in attendance were Bob Montagno, and Carl Schafer.

The meeting was called to order by Bob Montagno.

Scott Leslie & Jeff Phillips – HW/ B&G/Cem, Evan Hammond, Mark Russell, Maudell Driscoll – Frost Place, Phil Krill, Ernie Hansberger - Museum, Dinny Richmond and Jane Cloran- Library.

The CIP process has been started early this year. The request forms and the quote forms were passed out to each department that was present. Bob would like to see more support given the “other town building” by our department heads. At least a five year plan should be in place for these buildings to prevent funding items all in one year. Jeff Phillips is the man in charge of town owned building. Jeff should be considered a valuable resource for future planning of these buildings. (Frost Place, Museum, and Library)

Inadequate parking at the house of the Frost Museum along with maintenance and repair to the grounds are top priority now. Limited lot size for parking has made the members take a hard look at improvements and expansion of the parking lot. Humidity in the house is also another big issue. The trails at the Frost Place have also become overgrown.

The Town is responsibility for maintenance outside the buildings. This includes the building structure and the grounds. The CIP would like to identify the problems and start to put money aside. The bylaws were discussed for the Frost Place. They will use local contractors as much as possible. Jeff may need to adjust his yearly maintenance budget to accommodate the grounds work. The CIP would like to see a line for “other buildings – non government” One line item would be used to cover the three buildings.

In 2016 the Frost Place is anticipating the repairing of the roof on the main house and they are currently putting money away thru the CIP.

The Museum building will need to be painted in two years. Talk centered on soliciting the inmates from Grafton County Jail to do the painting. The CIP will not be approached for funding as this falls under a maintenance issue. Maybe general maintenance items could be done at all three places using the inmates for labor.

All three buildings are requested to think about a maintenance budget line item and unanticipated repairs.

Jeff would like to tour each building and he invites the members of the other buildings along.

Capital Reserve vs CIP vs general maintenance was discussed.

The CIP Committee is requesting that all items for the CIP being considered be returned by August 30, 2013.

The next CIP meeting will be held on August 15, 2013 at 1:00.

With no other business to conduct the meeting was adjourned at 1:32 PM.

Respectfully Submitted,
Suzanne MacDonald
CIP Secretary