

Minutes of the of the C.I.P. Meeting

October 14, 2015

Committee Members Present: Bob Montagno, Carl Schafer, Karen Foss,

Guests: Rick Gaudette

The meeting was called to order at 3:06 by Bob Montagno.

Reading of the minutes of September 29, 2015 & October 6, 2015 will be waived. Carl made the motion to accept the minutes as written, Karen seconded with all voting in favor.

Highway - Spreadsheets incorporated what the highway purchasing a used 10 wheeler truck for \$110K. We will trade in the six wheel dump truck for \$7K. In order to accommodate this, the \$45K will have to be moved from the vehicle trust fund to the equipment trust fund. In 2016 \$113K. \$156 by moving money. We have to vote on that. It is subject to a warrant article.

Equipment balance – purchase of a planned backhoe which will be changed. We will purchase a used loader, excavator and trailer for \$190K. Sell existing backhoe. \$22K was moved from the expendable trust fund. \$9559 will go up by \$22K. Issue on Wells Road is the bridge on Wells and Kerr Road.

Building & Grounds - Town Building maintenance \$38500 expendable trust fund balance and will go up by \$24K from the Safety Service Trust Fund annual 15K contribution and expected expense add in \$20K for the library foundation and \$15K for regular maintenance. \$24K was voted for the contribution funds to be transferred from Safety Service Building Trust Fund. This work has to be done on the library. Expected expenses will be \$35K with \$20K for library foundation & \$15K for town maintenance.

Fire Department – The Safety Services Trust Fund is subject to a warrant article. Move \$100K from tanker balance to a new line item called ladder truck. To purchase a used ladder truck for \$100K. Replace a used a ladder truck and replace in 20 years. It is budgeted for a replacement

ladder truck out by 20 years. Purchase year 2036. Extend life of tanker truck by 5 years. Budgeted CIP is recalculated by a five year extension. We are making it 25 years. A normal life cycle is 20 years...but we are extended it. Original replacement plan was budgeted to 2023 now extending to 2028. We have added in \$5K per year for replacement of the ladder truck.

We are getting a piece of equipment where there is an apparent need for it. It is for the safety of our firemen and to deal with metal roofs. It has a pumper on it.

Carl came up with a suggestion for fire pond money. No we are not going to change anything there. We are going to leave it at \$5K per year. They have to dredge and put in a stand pipe that allows for the free flow of water. Forest Hills has voted to put in a pipe for that pond.

The Fire Department has to be able to take water from whatever source they can. How much is in that fund? There is \$10K now.

How many gallons can a tanker trunk hold? There are maybe 5000 gallons which is a guess.

We increased the bridge fund from 2K to \$5K.

Carl incorporated suggested reductions in CIP spreadsheets reduced Highway trucks by \$1000 per 5 years per vehicle for 5 year replacement for a cruiser and reduced PD Vehicle fund by \$1000 per vehicle for six years.

Building and Grounds vehicle fund was reduced by one vehicle. In the summary reduce 2016 budget by \$9500K and brought it in under last years.

The Chief indicated a safety issues because of metal roofs. We may have three story buildings cropping up. Each truck has its very own trust fund. When cost reductions were done.

If we agree to present this and goes to a warrant article...then he has to defend it. Not our place to tell the Chief he is wrong. If he cannot defend it will not get voted in. His previous budgeted will it be reinstated.

They respond 130 to 150 times per year. One truck goes out every time. There is room for another truck in the garage.

John Deere Tractor – 8 year tractor. Did we get a condition sheet on that tractor?

Maintenance costs are rising on this tractor \$2K per year to maintain it. Next year if it doesn't have to be replaced we are not replacing it.

Page 2 of the Narrative – Road Improvements twice and he will take out. Actual expense may

be more or less with the Highway block grant instead of expendable trust.

We should specify a formula to for the use of the Highway Block Grant so that so many percents goes to road, bridges and sidewalks. In regards to the sidewalks, do we know how many miles of sidewalks? We do know that. More sidewalk repair needed.

How many years does that sidewalk planning go out? That should end in a couple of years. We should not be carrying it out until 2022. Come back with another warrant article. Clarify our thinking on this particular improvement. Maybe another meeting we can ask them length of sidewalk, how often does it get approved.

We have to accommodate the needs of the town and make it reasonable within monetary constraints. Here is our proposal. We have had savings and w will have to do every year in one way or another. There were some significant savings in each department. If something cost more to maintain than to keep. As we get more experienced we can keep on fine tuning.

Carl trimmed three departments. Carl will review. Sally gave new numbers to Carl. He may have to trim. We spread the savings out for 5 to 7 years. 2016 is below 2015. The bottom line is going back up in 2017. It is better spreading it over a few years. We have to work with the department heads and have them find ways to reduce these costs.

Trevor has been exceptional with information in regards to the vehicles. He isn't going to replace something that doesn't need to be replaced. Department heads have been really receptive.

Upgrade the highway building so they could maintain the vehicles better at the town garage.

Karen makes a motion that we present to the town the budget for the CIP as proposed, Bob seconded with all in favor.

Public hearing will be 10/20/15 at 3pm. Hand out summary sheet at meeting. Make a presentation to the Planning Board.

Karen made a motion to adjourn the meeting, Bob seconded with all in favor to adjourn the meeting at 4:20pm.

Respectfully submitted,

Herbie Bartlett
Executive Secretary