

Town of Franconia
Capital Improvement Planning Advisory Board
17 October 2022 • Time: 1530 • Town Hall

Present: Steve Plant, Monica Laflamme, Jan Cole, Larry Plate, Dan Walker, Kim Cowles

Others: Corey Rush, Chief Paul Schmucker, Nate Hanson

Regrets: Trevor Presby, Peter Grote

Absent: N/A

I. Call to Order / Opening Remarks

- A. The meeting was called to order at 1530

II. Approval of the Minutes from 3 October 2022

Motion: To approve the minutes of 3 October 2022 as circulated

Motion By: Jan Cole

Seconded By: Monica Laflamme

Carried

III. Additions to the Agenda - None

IV. Approval of the Agenda - Accepted as circulated

V. Buildings & Grounds - Corey Rush

- A. Buildings & Grounds Department head, Corey Rush, brought forth an alternate suggestion for New Holland Tractor discussed on 26 September 2022. The purchase of a dedicated tractor would be for plowing the ice rink and sidewalk. The wright stand mower would be kept as a backup and the gravely mower would be sold. If the tractor were purchased by April, the Town could take delivery for it by winter. The anticipated sale price of the gravely mower is estimated at ~\$2k.
- B. No motions made during this session
- C. No follow-up required
- D. Task: None assigned

VI. Recreation Dept / Library / Heritage & Frost Museums - Kim Cowles

- A. The Town Administrator and Recreation Department Head, Kim Cowles, brought forth five items to the CIP:
1. Ice Rink Resurfacing
 2. Department Van
 3. Dow Field
 4. The Library
 5. Frost & Heritage Museums

Resurfacing the rink involves paving and paint in the spring. Paving is estimated to cost \$11k and would be good for approximately 12 years or longer as a result

of the water main being moved. Sugar Hill and Easton also contribute to this fund. Kim Cowles recommends continuing the annual appropriation of \$2k.

The Rec Dept Van (2011) is out of commission after a number of repairs. It was bought used. The replacement would be for a 15 seater bus or shuttle bus. She recommends continuing the current funding as the van is not needed until next years summer program.

The Dow is funded by capital reserve - Kim Cowles recommends to continue appropriation of \$1.5k out of the budget.

The Library building exterior and Heritage Museum are recommended to continue at the current appropriation. The Heritage Museum would like to consider adding an addition for fire dept artifacts in the future.

The Frost Museum is recommended to continue at the current \$850 per year appropriation.

B. No motions made during this session

C. No follow up required

D. Task:

1. Procure a quote for van replacement (24 October 2022) - Kim Cowles

VII. Ambulance - Chief Paul Schmucker, Asst. Chief Nate Hanson

- A. Chief Paul Schmucker and Asst. Chief Nate Hanson brought forth secondary estimates for the submission of the ambulance discussed on 3 October 2022. The estimate for a replacement ambulance is \$288k and includes a cot. The cot would be replaced out of the equipment funds where the ambulance would come out of its own line item.

The cot is recommended to be replaced with the ambulance as the air sealed rubber sleeves have deteriorated and it is not possible to retrofit an older cot with a newer ambulance. The state will continue to certify the cot as long as there are replacement parts available.

The ambulance also requires regular maintenance (removal and oiling of the doors) which is not able to take place until January when Paul is available to perform the work.

The Ventilator is a new item purchased this year under a combination of grant and town funds. Paul recommended a replacement cycle of 10 years at an appropriation of \$3.7k. This item would replace the CPAP.

B. No motions made during this session

C. Confirm the difference between Ambulance quote for \$288k vs. \$350k

D. Task:

1. Provide an updated quote for the radio (24 October 2022) - Chief P. Schmucker

VIII. CIP Spreadsheet Updates

- A. Jan Cole is in the process of adding columns to forecast out to 2027 and where funding might fall short based on the planned appropriation. Whether the unassigned fund balance could support the delta is based on the Selectboard & Town Administrator.
- B. No motions made during this session
- C. No follow-up required
- D. Task: None assigned

IX. Q&A

- A. Danielle Dawson inquired about the replacement cycle durations between the town's heavy equipment as compared to the police department cruisers. Steve Plant clarified that the mileage plays a bigger difference in the cruiser vs. heavy equipment replacement cycle. More issues are seen over 100k miles and the department hits that sooner.
- B. Danielle Dawson requested to revisit repairs on the Mittersil building and funding if usage of the building is exclusive to the water department. Kim Cowles clarified that the building has various storage purposes including town mowers, the Police Department, and the Rec Department. Kim and Dan Walker provided additional clarification that the town's 151 water customers would be impacted by allowing the building to go back to the State and that there is an opportunity for a land swap with the State. Steve Plant shared that the recent DRA ruling may impact the operation of the Water Department and how they report to the town.

X. Adjournment

- A. The meeting was called to adjourn at 1657 .

XI. Next Meeting - 24 October 2022

Danielle Dawson - 23 October 2022