

Minutes of the of the C.I.P. Meeting

August 9, 2016

Committee Members Present: Karen Foss (Chairperson), Bernie Costa, Dick Reinhold, Trevor Presby

Guests: Sally Small

The meeting was called to order at 4:00 pm by Karen Foss.

Reading of the minutes of July 26, 2016 were waived.

Dick made the motion to accept the minutes as amended, Bernie seconded the motion with all voting in favor.

Sally Small - Handed out the 2016 spreadsheets. Sally explained her numbers on the spreadsheets. She went over each department and told us which vehicles were purchased. We purchased a new police cruiser, an excavator, a 10 wheel dump truck, a loader and a trailer. Karen will finalize the 2016 spreadsheet and update the 2017 sheet with current Capital Reserve fund balances.

Mack Dump Truck was purchased for \$7500 by a town resident. John Lachapelle stated to the Select Board that it was a cash offer which was for the amount given as a trade in value a year and a half ago. It was asked if the sale of the truck went out to public offer. It was not. Prior to completing the sale of the truck, John Lachapelle brought in an amendment to the bid policy for the Board to vote on that would allow the resident to purchase the truck without it going out to bid. Trevor stated that this truck, today, would be worth \$15,000. The CIP members were in consensus that the Town's bid policy on purchases and sales of Town assets be complied with.

Ladder Truck - The Town had a special meeting to explain the used ladder truck that the Fire Department found. Karen called the Department of Revenue and asked if Tanker Truck Fund could be spent on the ladder truck with a tanker on it.

Highway Improvement - It was asked if the paving was put out to bid. Bernie replied that it wasn't. Scott Leslie had other bids from other towns for similar projects with per ton costs and GMI had the lowest per ton cost and the Selectmen agreed to use that instead. Again committee members stressed the importance of upholding the Town's bid process policy.

Evaluation Forms and Memos to Department Heads - Herbie will get these out to the department heads this week.

Bernie made a motion to adjourn the meeting, Dick seconded the motion with all voting in favor to adjourn the meeting at 5:45 pm.

Respectfully submitted, Herbie Bartlett, Executive Secretary