

**MINUTES
FRANCONIA BOARD OF SELECTMEN MEETING**

Monday, December 15, 2014

A meeting of the Franconia Board of Selectmen was held at 3:00 pm on Monday December 15, 2014 at the Franconia Town Hall. Regular members in attendance were Ted Hoyle, Bob Montagno, Sally Small and Suzy MacDonald

Guests of the Board: Paul Schmucker, Alan Clark, Harriet Taylor and Chuck Lovett

Ted Hoyle called the meeting to order at 3:00 pm.

SELECTMEN'S TIME:

BOS Minutes 12/08/2014: Formal readings of the December 8, 2014 BOS meeting minutes were waived. The minutes of December 8, 2014 were approved.

FOR CONSIDERATION OF APPROVAL:

Transaction List for 12/18/14 - The Board reviewed and signed the transaction list for 12/18/14.

Safety Services Building Project Transaction List– The Board reviewed and signed the transaction list for 12/18/2014.

Request for Advance #4 – Passumpsic – The Select Board reviewed and signed the Request for Advance, #4 to Passumpsic Bank for the Safety Services Building.

Auto Salvage/Junkyard Application (renewal) – Presby – The Select Board reviewed and signed the Auto Salvage Junkyard Application (renewal) for Presby.

APPOINTMENTS:

3:00 – Paul Schmucker – Paul has provided his response to the Audit. The uncollected funds need to be reviewed by him and if necessary they need to be written off. Paul will get an uncollected report from Comstar and review. Sally and Paul will speak with the Auditor to see if this is acceptable. Some amounts billed that are not in litigation can take up to 8 months to collect. The auditors are interested at having Paul show quarterly reports to the Select Board.

All old accounts thru 12/31/2012 should be written off. Paul will prepare a report and ask the Select Board to write off these amounts as uncollectable.

Comstar only gets paid for amounts that have been collected. Comstar contacts the Life Squad with all billing questions. They also review all of our billing. They send out three letters/bills asking for payment. They are not a collection agency. In 2013, 80% of what was billed was collected.

The Life Squad is over budget of wages but their call runs are up. To date they have taken in over \$79,000.

3:15 – Allan Clark – Allan provided an update on the Safety Services building. Five change orders are outstanding. Allan would like to have time to finish an analysis on each one.

Bob questioned the final paving of the area which will take place in the Spring. The funds for this are in the Ricci contract. Sally will verify the correct way to proceed as far as payment with the DRA. Retainage will not be released until 2015.

The Fire Department is planning to move into the new building on December 28, 2014 and the Police Department on December 29, 2014.

Allan had a few questions on the Building Inspector pay unrelated the Safety Services Building. Sally explained that building permits are charged by the square footage and a separate fee is charged for the permit. Sally is waiting for a bill from Allan before she bills the homeowner/business owner for additional fees.

The Select Board entered into non public session according to NH RSA 91 A II to discuss personal at 3:30pm. The Select Board returned to public session at 4:16pm.

4:20 – Library – Chuck Lovett and Harriet Taylor – Chuck has asked a local company for a proposal on installing a pellet boiler at the Library. He has had contact with this company and this company has yet to submit a proposal. The proposal he has received is from Cutting Edge. They are clearly experienced. Chuck is proposing we accept the proposal from Cutting Edge.

Bob Montagno made a motion to accept the proposal from Cutting Edge to install a pellet boiler to the Library. A vote was taken and all were in favor. The contract should be drawn up so that the Select Board as well as a Library Trustee signs the paperwork.

The Library does not think they will need to take \$5000 from the Library Maintenance Fund.

Chuck has started the State of NH paperwork. He has also been working on the EPA paperwork.

TO DISCUSS/REVIEW:

Draft of Planning Board Revisions was distributed for the Select Boards review. Sally will look back and see how this was done in 1970. The Select Board would like to know which specific changes are being voted on. Sally will talk to Marilyn Knowlton, Planning Board Secretary, about the changes.

Tax Deed Abatement was reviewed and signed by the Select Board.

The Municipal Resources Bill will come out of the Tax Collector/Town Clerk Budget if enough money is available.

FOR YOUR INFORMATION:

Selectman Hoyle adjourned the public meeting at 4:35 pm.

Respectfully submitted, Suzanne MacDonald, Executive Secretary