

**Town of Franconia
Board of Selectmen's Regular Meeting
Monday, December 8, 2025
at 4PM at Town Hall**

Board Members Present: Jill Brewer, Eric Meth, Dan Walker

Others in Attendance: Libby Staples, Jenny Monahan, Corey Rush, Jeremy Hall, Chief Mac Cashin, Jan Cole

The meeting was called to order at 4:03PM

Appointments/Work Sessions

2026 Proposed Budgets Review:

Buildings & Grounds – No significant increases. 3% proposed COLA adjustment in wages. Supplies line increased by \$1,200 to cover replacement of town's US flags. 2026 Proposed Budget at \$171k.

Highway Department – Proposed with overall increase of \$65k. Includes the proposed addition of a 4th full-time employee. The total Salt, Sand & Gravel line is increased by \$3k. Uniforms line increased to include service for a 4th full-time employee. 3% proposed COLA included in wages. 2026 Proposed Budget at \$496k.

Police Department – Proposed with an overall increase of \$12k. Increase includes 3% COLA adjustment to wages (including prosecution), a \$1k increase to Fuel and a \$1,650 increase to Vehicles & Equipment – Maintenance & Supplies. A line that was missing from the 2025 budget for Promotions was restored at \$400.

Cemeteries - \$1,185 increase proposed which is for 3% COLA, Utilities increase of \$700 and additional \$300 to Landscaping Services.

Public Comment

None

To Sign/Approve

The minutes of November 24th, 2025 were approved as written.

The November 21st thru November 27th, 2025 Transaction List was approved.

To Discuss/Review

Unassigned Fund Balance Risk Analysis – Jan Cole discussed the UFB with the board. A summary is attached to these minutes.

ARPA Funds – 2025 Welfare Budget & 2026 Welfare Budget vs ETF Funding - Town Administrator Staples said the Welfare Budget is overspent and the town has had an increase in requests recently. She checked the Welfare ETF and it only has about \$2,500 in it. She asked the board to consider whether we

should increase the Welfare Budget or increase the ETF with a warrant article. This was taken under consideration, no decisions made. Town Administrator Staples suggested using the remaining ARPA funds for welfare to fund the remainder of the year's requests.

Chair Brewer made a motion to expend up to \$5,264 of ARPA funds for welfare assistance. Selectman Walker seconds, motion passes unanimously.

Due to time constraints, the remaining items on the agenda were pushed to next meeting.

Chair Brewer made a motion to enter non-public session pursuant to RSA 91-A:3, II(c) at 5:56PM.

The public session resumed at 6:01PM and with no further discussion, the meeting was adjourned.

Respectfully,

Jenny Monahan
Executive Assistant