

Franconia Water Department Meeting
Thursday December 11th, 2025
Town Hall 5pm

In Attendance: Water Commissioners Richard Andross, Thomas Allen and Christopher Harris. Rachel Pluchino, FWD Administrator. Peter Hilton, Lakes Region Water - Operator

Motion made by Thomas to begin meeting at 5:00pm, seconded by Christopher and approved unanimously.

Approval of Past Meeting Minutes:

Motion made to approve November Minutes by Richard, seconded by Thomas and approved unanimously.

Review of YTD Financial:

Motion to approve November financials made by Richard, seconded by Christopher and approved unanimously.

Pete Update:

Mittersill Firehouse – need to add an addition for water treatment. Estimated 4X6 building extension off side area where alarms are already in place. Rachel will reach out to State regarding approval for addition.

Mittersill Inn – partial system in basement. Potential to reroute in 2026.

Franconia Pump House – Distribution meter replacement 2026, need to update 2 tank mixers.

Garnet Hill – reroute of waterline under Garnet Hill is on list of potential projects for 2026.

Pioneer Road – locate and address continuous flow in Spring 2026

VTScada – access and update of system for 2026

Rachel Update:

2026 Budget – will continue to review 2026 budget at January 8th Meeting.

Overwatch – Rachel will continue working with Overwatch to move forward with Cybersecurity Grant. OVW will be assisting in the transfer to Starlink for internet access for FWD only.

Energy Audit – audit completed on December 4th with Christina Rambo (NHDES) and Steve Bolles. Chris Dube from Energy Commission was present for audit. Rachel will continue to work the audit until completed.

LCRR – pictures of meters and piping are being submitted by property owners. The pictures qualify as Evidence provided by Property Owner for future LCRR information requests.

Delinquent Accounts – shut off letters will go out by December 18th, 2025.

Welcome Center/Ice Rink – same meter is used for Welcome Center and Ice Rink. Usage will be monitored through winter season to determine rink usage.

Motion to adjourn made by Richard at 5:52pm, seconded by Thomas and approved unanimously.