

**FRANCONIA BOARD OF SELECTMEN
MEETING MINUTES
Wednesday, February 1, 2017**

A work session of the Franconia Board of Selectmen was held at 4:00 pm on Wednesday, February 1, 2017 at the Franconia Town Hall. Regular members in attendance were Bernie Costa, John Lachapelle, Eric Meth and Holly Burbank.

The Board reviewed each department's proposed budgets with updated wage & salary information.

Holly mentioned that her salary would now be in the Executive budget and not split between Executive and Finance as had been done when Sally was employed. Holly also noted that she had placed \$4000 in the Administrative Assistant line for consultation work needed by Sally. This work would consist of 40 hours for the week when the Auditors will be here in April. They had asked for Sally to be available. The remaining 60 hours would be used initially to have Sally help prepare budgets and warrant articles and to help with the Town Report for Town Meeting. In addition, \$6781 is in that line as part of Sally's payout request for vacation and sick time. The remaining \$8600 of that would come out of the Finance Budget.

The Board also questioned the Planning and Zoning Budget. Their proposed budget is more than double what it was appropriated the prior year. They asked Town Administrator Burbank to give Thad Presby, Chairman of the Board of Planning & Zoning a call to discuss his numbers with him.

Holly noted that she would update the small changes suggested to the budgets and update the individual budgets and line item budget worksheet and the Board will review the updated budgets at their Board meeting on Monday, February 6th.

With no further discussion on department budgets, the Board discussed warrant articles.

Bernie noted that the following items should be included as articles on the warrant: New Veteran's Exemption Law, Charitable Organizations, Northern Pass Defense Fund, Delage Farm Road Bridge, Fire Department Heavy Equipment Fund, Lafayette Recreation Expendable Trust Fund as well as the "standard" articles that are in the warrant each year.

With no further discussion, the Board adjourned on a unanimous voice vote at 5:41pm.

Respectfully Submitted,

Holly A. Burbank
Town Administrator