

**MINUTES
FRANCONIA BOARD OF SELECTMEN MEETING**

Monday, January 12, 2015

A meeting of the Franconia Board of Selectmen was held at 2:45 pm on Monday January 12, 2015 at the Franconia Town Hall. Regular members in attendance were Ted Hoyle, John Lachapelle, Bob Montagno, Sally Small and Suzy MacDonald

Guests of the Board: Kim Cowles, Greg Wells, Dawn Steel and 3 Sugar Hill Select Board Members and 2 Easton Select Board Members. Also Matt Kohler, Meg McPhaul, and Beth Horan.

John Lachapelle called the meeting to order at 2:45 pm.

SELECTMEN'S TIME:

BOS Minutes 01/05/2015: Formal readings of the January 5, 2015 BOS meeting minutes were waived. The minutes of January 5, 2015 were approved.

FOR CONSIDERATION OF APPROVAL:

Transaction List for 01/15/2015- The Board reviewed and signed the transaction list for 01/15/2015.

Safety Services Building Project Transaction List- The Board reviewed and signed the transaction list for 01/15/2015.

Request for Advance #5 – The Board reviewed and signed the Request for Advance #5 to Passumpsic Savings Bank.

APPOINTMENTS:

2:45 pm – Kim Cowles reviewed the Recreation Budget line by line. Kim uses her own computer for all Town business. She should include \$500 in the budget to buy one. The Board would like to have Kim come back with an estimate for a computer and communicate the cost with the Boards.

Kim has money assigned in the 2015 Budget for the Van which will be a capital expense. Sally will need to set up an account for the van. A warrant article will be needed to establish the fund. Mileage is now paid at 57.5% per mile. Kim does collect income when people request to use the van.

The charges for the summer recreation program were discussed.

3:15pm – Greg Wells – Greg reviewed the Transfer Station Budget line by line. He explained the Solid Waste hauling and tipping. The Transfer Station is generating a lot of glass and plastic. The curtains are working to help keep the heat in.

Greg will be changing the strength of the bags with the next order. They will be 1.5m instead of 1.3m. That does raise the price of the bags. We have not raised the price of bags to the residents.

When wages were discussed Greg would like to be able to increase the pay of the part time employee to \$12.00 per hour with the understanding that he will start training for the certification process. This employee works between 25 and 30 hours a week. When he was originally hired he was hired for 20

hours a week. The overtime shown on the line item is mostly when employees work a holiday. John Lachapelle would like a better understanding of hours worked at the Transfer Station and who is working them. He would like a breakdown by employee, day worked, and number of hours worked. He would like to look at staffing. The Boards agreed to move \$1000 out of the overtime line item to the part time employee line item. In the past year a couple of employees from the Transfer Station have been paid a lot for sick and vacation time. This is time earned by the employee and is taken by the employee.

Greg would like to purchase a scale and a new 40 yard container. There are some advantages to weighing the “bulk” before it is taken away. That way he can be sure he is being paid the correct amount. These purchases can come from the special revenue fund. Sally proposes taking \$16,000 from the special revenue fund to level fund the 2015 budget, operating costs. The Select Boards would like to use the special revenue fund if possible to keep the bottom line the same.

The Tri Town Transfer agreement revised in February of 1999 was discussed. A renewal of the agreement is needed by all three towns.

Sally will look for the language that defines the spending of the Transfer Station Special Revenue Fund. She would like to see a copy of the original article.

Greg has dropped the recycling fund dollar amount. He will try to maintain \$30,000 in recycling.

4:20 – Dawn Steele – SSB – Grand Opening. Dawn reviewed a brief agenda with the Select Board for the Grand Opening of the Safety Services Building. The opening will be held from 2pm-4pm on January 25, 2015. The ceremony will be held at 3pm.

Dawn is looking for a small budget to purchase ribbon and refreshments. She can use Sally’s credit card.

It was brought to our attention that the Police Department has magnets and it is not known where these came from. Dawn will be ordering magnets to give out that will include all three departments.

TO DISCUSS/REVIEW:

Forest Fire Warden Appointment – was not complete. Chief Richard Gaudette has scheduled a meeting with Steve Sherman from the State of NH regarding this situation.

Town Clerk/Tax Collector Appointment - The Select Board is still in the discussion stage.

Holiday 1/19/2015 – The Select Board will not meet on January 19, 2015. They will sign checks only this week.

The Select Boards, Franconia, Easton, and Sugar Hill entered into non public session according to NH RSA 91- 3:2A at 4:00. The Select Boards returned to public sessions at 4:20pm.

FOR YOUR INFORMATION:

Life Squad Ambulance Mileage Report has been received.

Selectman Lachapelle adjourned the public meeting at 4:30 pm.

Respectfully submitted, Suzanne MacDonald, Executive Secretary