

**MINUTES
FRANCONIA BOARD OF SELECTMEN MEETING**

Wednesday, July 15, 2015

A meeting of the Franconia Board of Selectmen was held at 2:05 pm on Wednesday, July 15, 2015 at the Franconia Town Hall. Regular members in attendance were Bob Montagno, Bernie Costa, Sally Small and Herbie Bartlett.

Guests of the Board – Allan Clark

Also attending -

SELECTMEN'S TIME:

BOS Minutes 07/13/15: Formal readings of the July 13, 2015 BOS meeting minutes were waived. The minutes of July 13, 2015 were not approved.

FOR CONSIDERATION OF APPROVAL:

Transaction List for

APPOINTMENTS:

2:00 – Allan Clark

TO DISCUSS/REVIEW:

BUILDING INSPECTION FEES

There is a fee structure for each type of building. We have it set up and we raised the fee two years ago. We can look at it again. New construction is \$50 for review, \$100 for the inspection and \$100 for final inspection. Allan gets the money. We have a \$3K budget. We haven't had any new houses. The basic money is \$50 or per square foot. Why would we have \$3K going into the budget as a line item? It is offset by Inspection Fees. We need a line item to pay him and when you write a check it comes out of the budget. There is a similar situation as the life squad. We bring in more with these fees.

We want to make sure that Allan is paid adequately. Inspections should be charged hourly. How did you get paid? We haven't paid him since 2013. Bulk of his work was the Public Safety Building. New construction fee is \$50 to review. For a rough inspection fee it is \$100 and a final inspection is \$100. That seems to work plus mileage. For Cornelia's project he already has 35 hours into it. Every letter he has to tend to or to check the code books it all takes time. We want it to be fair so we can pay him hourly. Increase permit fees to include what would normally be on new constructions. Increase fees to \$250 more and pay hourly. Charge a \$500 fee for inspections up front. In 2013 it worked that is how we paid \$250 up front and then pay AR.

If he is getting \$250 he isn't getting paid for office work. A lot of the houses are Mega Mansions. The inspection fee should be \$500/\$550. We should charge just a Building permit fee instead of inspection fee and pay an hourly fee for new construction. You are going to lose money on Cornelia. Charge \$250 add inspections right into it. She would collect up front and add so much per Square foot.

A lot of Allan's work has been on Evergreen & Harvard House. Current way you are doing it he doesn't get paid. For Square Footage what do we charge? We charge 12 or 13 cents per square foot and that is fair. When we were dealing with the Profile Club Allan was there all the time. You cannot be there all the time. There is a different fee for Commercial. We should increase the square footage fee for .20 for commercial.

Sally can redo the fee structure and then the Board can vote on it.

\$50/hour includes mileage...and don't charge for phone calls.

EVERGREEN - CLOSED SESSION DISCUSSION

CANNON MOUNTAIN VIEW – CLOSED SESSION DISCUSSION

Closed Session – Bernie made the motion to go into non-public Closed Session per RSA 91-A3, II(c) ; Bob seconded it with all in favor. We went into closed session at 2:10 pm.

Returned to Public Session at 3:34 pm.

ITEMS TO REVISIT

Overtime Policy for HW/BG - 03/30/2015 **(To discuss in the Fall with the Road Agent)**
Mittersill Roads Winter Policy – 04/06/15 **(To discuss in the Fall with the Road Agent)**
Road Safety Report - 03/30/2015, 4/13/15
Safe Routes to School - 03/30/2015, 4/13/15, 5/4/15, 05/11/15, 6/1/15, 6/8/15, 6/15/15, 6/22/15,6/29/15
Dow Clock – 04/06/15, 4/13/15, 5/4/15, 6/1/15, 6/8/15, 6/15/15, 6/22/15, 6/29/15
Technology Committee – 04/06/15, 4/13/15, 5/4/15, 6/1/15, 6/8/15, 6/29/15
Zoning Ordinance Vote - 04/13/15, 5/4/15, 6/1/15
Harvard Street House - 4/13/15, 4/27/15, 5/4/15, 5/11/15, 5/18/15, 6/1/15, 6/8/15, 6/22/15, 6/29/15
Honor Roll Sign at Town Hall - 4/13/15, 5/4/15, 6/1/15, 6/8/15
Evergreen Apts - 4/13/15, 4/27/15, 5/4/15, 5/11/15, 6/1/15, 6/8/15, 6/22/15, 6/29/15, 7/6/15
Follow up on Sidewalks/Business area - 4/27/2015, 5/11/15, 6/1/15, 6/8/15, 6/22/15
Telephone/Internet at PSB - 4/27/2015
Fire Ponds & Cisterns - 5/4/2015, 6/1/15, 7/6/15
Hiring of Relatives 5/11/15, 6/1/15

Fire Dept Generator to School 5/11/15, 6/1/15/ 6/8/15, 6/22/15, 6/29/15, 7/6/15
Delinquent Taxes 5/18/15, 6/1/15, 6/8/15
Performance Reviews 5/18/15, 6/1/15
Vehicle Issue 6/8/15
Kim's insurance 6/8/15, 6/15/15, 6/22/15
Members of Trustees of the Trust Fund 7/6/15
Cemetery Trustees 7/6/15, 7/13/15

We came out of Closed Session at 334 pm. Bernie made a motion to seal the minutes of the closed session, Bob seconded and all voted in favor.

Bob made a motion to adjourn the meeting, Bernie seconded the motion and all voted in favor. Meeting adjourned at 3:35pm.

Respectfully submitted,

Herbie Bartlett
Executive Secretary