

**MINUTES  
FRANCONIA BOARD OF SELECTMEN MEETING**

**Monday, July 23, 2012**

A meeting of the Franconia Board of Selectmen was held at 3:00 pm on Monday, July 23, 2012 at the Franconia Town Hall. Regular members in attendance were, John Lachapelle, Ted Hoyle, Rollie Barnaby, and Suzy MacDonald.

Guests of the Board- Scott Leslie, Mark Taylor, Rick Gaudette, Paul Schmucker, Kim Cowles

Also:

John Lachapelle called the meeting to order at 2:45 pm.

<b>SELECTMEN'S TIME:</b>
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**BOS Minutes 07/16/2012:** Formal readings of the July 16, 2012 BOS meeting minutes were waived. The minutes of July 16, 2012 were approved.

<b>FOR CONSIDERATION OF APPROVAL:</b>
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**Checks and Transaction List for 07/26/12** - The Board reviewed and signed the checks and transaction list for 07/26/12.

<b>APPOINTMENTS:</b>
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**3:00 – Scott Leslie – 2<sup>nd</sup> Q Budget Review – HW/B&G/Cemetery** – Scott discussed and reviewed with the Select Board the 2<sup>nd</sup> Q Budgets. Scott needs to be updated with what is included with the building maintenance as his figures differ from what is shown on the printout. The broom payments should have shown in the budget. If another payments needs to be made it must show in the budget.

Will Gadwah is doing the roadside mowing this year.

The budget is not showing nearly enough for sand and salt purchases. The salt shed is currently empty. This line items needs to be revisited with Sally. Scott needs to gather information on replacing the salt shed and speak with Sally regarding the financing of this. Scott should be prepared at the next meeting to fully discuss this matter. A contract was signed Barrett Salt to provide salt.

Bids on the stairs are not coming in. The Library has recently had some stone work done on the stairs and the walkway and the Select board is asking that Suzy find more information on this. The Select Board did praise Scott for the “patch” job on the stairs.

The crosswalks were discussed, both the Town and the State ones.

The truck that was purchased from the Water Department has not been paid for yet out of the budget.

The Select Board is asking that Scott sit and discuss his budgets with Sally and come back prepared with notes and be able to answer questions.

Stone washing will be done in the Cemetery this year. The line for Contract Work should be removed from this budget.

Building & Grounds budget needs to clarify the line items for gas /diesel and only have one section for vehicles and equipment. Not a lot left in wages to pay the Building & Grounds Assistant.

Almost across from the Highway Garage (in that vicinity) is a camping trailer that is pulled onto a piece of land that is owned by Paul Pinkham. The Select Board is asking that Scott contact the landowner and see what type of sewage system this camper is using.

Ted attended a transportation meeting and many towns are now taking paved road and turning them into well done gravel roads. Scott is asked to see how many private roads we have in Town and how many of them are graveled. Also discussed who is responsible for putting up road signs on private roads.

**3:30 – Mark Taylor – 2<sup>nd</sup> Q Budget Review – Police Department** – Mark Taylor and the Select Board discussed the 2<sup>nd</sup> Q Budget for the Police Department with focus being on software support and wages. Income from town fines was discussed.

The battery on the Expedition will need to be replaced in the very near future.

Also discussed was the Triathlon. Mark asked the Board the status of the Chief's position and they have no further information for him at this time. Franconia Police may need to lean on other agencies for assistance with this event.

**4:00 – Rick Gaudette – 2<sup>nd</sup> Q Budget Review – Fire Department** – Rick Gaudette and the Select Board discussed and reviewed the 2<sup>nd</sup> Q Budget for the Fire Department. All of the radios and pagers will need to be reprogrammed. A company will be around to complete the update.

John discussed with Rick the charge for inspections (building/fire code) and how that has been arrived at. Also discussed was how other Towns account for these inspections. Rick thinks that by law a business can't be charged a fee for this since they have already paid a permit fee. The State mandates the regulations and the Town must enforce it. A person must complete a course in order to become a building/fire code inspector.

The CIP was discussed and is currently leaderless.

**4:15 – Paul Schmucker – 2<sup>nd</sup> Q Budget Review – Life Squad** – Paul and the Select Board reviewed and discussed the 2<sup>nd</sup> Q Budget for the Life Squad. The ambulance will need to have some routine service completed in the near future. It will need to have rear brakes replaced.

The estimate for transport payments (income) may have been high. What is the Life Squad Report Line for in the income side of the budget?

Paul hopes to have the new monitor in the ambulance by August 1, 2012. He is looking into mounting brackets.

**4:30 – Kim Cowles – 2<sup>nd</sup> Q Budget Review – Recreation Department/ Parks** – Kim discussed and reviewed with the Select Board the 2<sup>nd</sup> Q Recreation and the 2<sup>nd</sup> Q Parks Budget. In October Kim will lime and fertilize the Dow Field. Kim would like to purchase some shelving to put equipment on for the recreation department.

Summer Recreation program has had an extended day this year. The day goes from 8am – 4pm. About 16 kids have been participating in this extended care program. Kim would like to see an increase in the Recreation Director Assistant position to cover the 7 weeks of this program. (2 hours a day x overtime rate x 7 weeks = \$1575.00) Currently the assistant is paid a salary. The Select Board would like to see a copy of that job description and will take the pay increase under consideration. No additional cost to the budget as income from the summer program is higher than anticipated in the budget.

Last year Kim had asked the Select Board to skip the 2<sup>nd</sup> Q budget review as she does not typically spend any money until the 3<sup>rd</sup> Q. The Select Board agrees in the future to see her for a 3<sup>rd</sup> Q budget review.

The Triathlon is August 4, 2012 and she is currently speaking with Mark Taylor to be sure that all basis are covered. \

Kim asked about the status of the sign permit that she had applied for down on the Peabody and Smith property. The sign permit was denied as presented for exceeding the sign ordinance specifications. Kim will rework the sign to fit in the specifications.

John discussed with Kim the maintenance of the website. The Select Board would like to see about improving the website. All of the updating of information is done by Kim. (Sally and Suzy also have access to this.) The department heads will be asked what type of information they would like to see on the website. Domain hosting was discussed. The Select Board may have someone in to sit with Kim and go over some ideas.

<b>TO DISCUSS/REVIEW:</b>
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**Roadside Mowing Bids** – The roadside mowing has been delegated.

**Septic Design – Trainor – Map 21/Lot 12 – 439 Wells Road** – The Septic Design was reviewed and will be sent to the State of NH for approval.

**All Department Heads that were** in today were invited and encouraged to come to the Public Hearing on energy updates as these will be affecting their buildings. Suzy will prepare a package for their review.

<b>FOR YOUR INFORMATION:</b>
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**Littleton Chamber Business After Hours w/ACHS & Beal House – 8/8/12 5pm**

**Thank you from CASA**

Selectman Lachapelle adjourned the meeting at 5:00 pm.

Respectfully submitted, Suzanne MacDonald, Executive Secretary