

**MINUTES  
FRANCONIA BOARD OF SELECTMEN MEETING**

**Monday, March 31, 2014**

A meeting of the Franconia Board of Selectmen was held at 3:00 pm on Monday March 31, 2014 at the Franconia Town Hall. Regular members in attendance were Ted Hoyle, John Lachapelle, Bob Montagno, Sally Small and Suzy MacDonald

Guests of the Board – Tim Grant and Stanley Szetela

Ted Hoyle called the meeting to order at 3:00 pm.

**SELECTMEN'S TIME:**

**BOS Minutes 3/24/2014:** Formal readings of the March 24, 2014 BOS meeting minutes were waived. The minutes of March 24, 2014 were approved.

**FOR CONSIDERATION OF APPROVAL:**

**Transaction List for 4/3/14 -** The Board reviewed and signed the transaction list for 4/3/14.

**Building Permit –Franconia Community Church 9Map 14/Lot70) Addition –** This Building Permit will be presented next week.

**Building Permit – Palmiera (Map 12/Lot 56) Slalom Circle – Addition –** A Building Permit for Palmiera (Map 12/Lot 56) Slalom Circle was reviewed and discussed. The Select Board signed the permit which included several conditions from the Building Inspector.

**Town Hall Stair & Handrail Bid Award –** Tim Grant/Stanley Szetela and the Select Board signed the contract for the Town Hall Stairs and the Handrail Bid Award.

**Tax Exempt Status – Roman Catholic Church –** Tax Exempt Status for the Roman Catholic Church was reviewed and signed by the Select Board.

**APPOINTMENTS:**

**3:00 – Tim Grant/Stanley Szetela –** The Town Hall Stair & Handrail Bid was awarded to Stanley Szetela of SD Szetela LLC. Stan estimates that he will have shop drawing by the end of this week, beginning of next week. He has done the precast review. He would expect to start the actual stair construction in about 5 weeks. He will start the demo of the area in about 3 weeks. He will coordinate this with Scott Leslie, Road Agent and Jeff Phillips, Building & Grounds. Tim Grant will check in on the construction process from time to time especially before the rebar is covered. The handrails will come from the pre caster. The pre caster is recommending that the stairs be done four pieces and not three. The railings and the caulking is also included.

The Select Board will look into suspending Marilyn Knowlton, Town Clerk/Tax Collectors Tuesday night hours during the stair construction phase.

**TO DISCUSS/REVIEW:**

**Septic Design – McLeod (Map 21/Lot 17)** – A Septic Design for McLeod (Map 21/Lot 17) was reviewed and will be sent to the State of NH for review.

**SSB Discussion & decisions** – Proval & Lorber has submitted to FEMA some paperwork to bring the building site of the Safety Services Building out of the flood zone. Tim Grant may need to get certified documents from the Grafton County Registry of Deeds. The prior “Boulanger” plan was not registered with the Registry of Deeds. The FEMA turnaround time is between 30 and 60 days.

Tim Grant reminded the Board that this project is on the fast track and decisions for the proposal need to be made soon with the engineer and the architect. Bob Montagno assured Tim Grant that a decision to proceed would be made this week.

**Abatement of interest on overdue taxes** was reviewed and signed by the Select Board for interest in 2013 only on a property owned by Ken King.

**John Lachapelle** does not want to lose sight of having Sugar Hill and Easton in for a quarterly meeting in April.

**The easements for the Fire Ponds** must get started.

**Kim Cowles and John Lachapelle** walked a piece of property, 114 acres, known as the Lawrence Development. This property is very attractive for us. It connects to Fox Hill Park and Old County Road and our trail system. JT Horne works with Trust for Public Land. This will be brought to the Conservation Commissions attention.

**The Safety Services Building** Committee will be touring the New Hampton Safety Services Building on Thursday April 3, 2014 at 1pm.

**The Safety Services Building Committee** has recommended to the Select Board to go with the Design Build process. The Select Board unanimously supports this. Allen Clark feels the current building needs to be removed as soon as possible. Asbestos and Lead testing will need to be done. The Board will need to enter into negotiations for temporary housing of the three departments. We are looking at April 25, 2014 as the move out deadline. Bob will notice Terry Lorber of the decision. Bob Montagno is pushing for the RFP to include energy efficiency. We are looking for a high performance building and a company that is experienced with energy conservation.

**Bob Montagno passed around** a copy of a Contractor Agreement. We currently do not have such an agreement. This will be sent to the Towns Attorney for their review.

Claudia Lachapelle has volunteered to help at the Safety Services Building along with Kim Cowles.

<b>FOR YOUR INFORMATION:</b>
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**BOS Summer Schedule**

Selectman Hoyle adjourned the meeting at 4:30 pm

Respectfully submitted, Suzanne MacDonald, Executive Secretary