

**MINUTES
FRANCONIA BOARD OF SELECTMEN MEETING**

Monday, May 12, 2014

A meeting of the Franconia Board of Selectmen was held at 2:00 pm on Monday May 12, 2014 at the Franconia Town Hall. Regular members in attendance were John Lachapelle, Ted Hoyle, Bob Montagno, Sally Small and Suzy MacDonald

Guests of the Board – Department Heads, Peter Holden, Bill Rosignol, Mark Taylor and Ray Peltier

John Lachapelle called the meeting to order at 2:00 pm.

SELECTMEN'S TIME:

BOS Minutes 4/28/2014: Formal readings of the April 28, 2014 BOS meeting minutes were waived. The minutes of April 28, 2014 were approved.

FOR CONSIDERATION OF APPROVAL:

Transaction List for 5/15/14 - The Board reviewed and signed the transaction list for 5/15/14.

Energy Commission Appointment – was reviewed and signed adding David Strange to finish out Jack Cooks term.

Conservation Commission Appt – was reviewed and signed adding Christopher Nicodemus to the Conservation Commission.

SB Letter to PB re: 2009 Draft Cluster Development – was reviewed and signed. Sally will attach the December letter to this as this is the Select Boards second request.

Consent of SB \$ IRS for 8038- GC for Safety Services Building Financing – was reviewed and signed.

Northeast Masonry – Abbie Greenleaf Library Agreement – Will be sent to the Town's Attorney for review prior to signing.

Tax Exemptions – Gaudette (2) – Woodheating energy Systems – were reviewed and signed.

Yates – Current Use – was reviewed and signed.

Provan & Lorber change of scope – There was some discussion regarding some trees at the Safety Services Building site which may need to come down. The land is town owned, however it was paid for with Conservation Commission money. The trees to be taken down will be marked so the Conservation Commission can take a look. A change of scope for Provan & Lorber to survey the number of trees to be cut on Lot 38 was signed by the Select Board.

APPOINTMENTS:

2:00 – Department Head Meeting – Kim Cowles, Scott Leslie, Greg Wells, Jeff Phillips, Sally Small and John Monaghan – The Select Board signed an appointment for Kim Cowles to be the Deputy Forest

Fire Warden. Kim has been approached about the Recreation Department contracting with Dow Academy for the Town to lease tennis courts and the parking area for long term use. The Select Board would like to see a proposal and then have the Recreation Committee take a look at it. The tennis courts would need resurfacing which can be quite expensive.

Kim is seeing an increase in dog poop all over the Dow. Jeff Phillips is also seeing an increase at the Cemetery. We do have a leash law so the Police will take notice. The Select Board will allow Jeff to post both Cemeteries' with "NO DOGS ALLOWED".

Kim would like for the water to be turned on at the Dow Park. Jeff will turn on the water and work to get the water fountain working.

Sally would like to know when construction on the steps will be starting. Bob Montagno will try to find out. In June Primex is having a Supervisor Academy which will bring lots of people to the building.

Peter Holden will be here later to discuss Safe Routes to School.

Scott needs to get the yellow fire truck inspected. He uses this vehicle for washing culverts and bridge washing.

Scott would like to purchase two tires for the backhoe from the Heavy Equipment Fund.

There will be other quotes coming for paving various areas around town. Sally can just hold onto the quote from Blaktop.

Jeff says there will be water in the Cemetery this year.

Bob asked Jeff about the steps at the Library. Jeff has spoken with Fern Gagne and is waiting for Fern to come and look at them. Jeff should have Fern contact both Bob Montagno and someone from the Library.

Scott discussed if the Town is responsible for the damage done to a house and land at Mittersill during a washout. A thirty inch culvert failed due to the thawing and heavy rain.

Greg Wells has new Transfer Station Bags in circulation.

A furnace taken from the Safety Services Building has been installed at the Highway Garage. Once the old baler is moved out the furnace will be up and running. The new baler will go over one stall. Greg will be putting up plastic slats to cut down on the wind factor this fall.

John Lachapelle mentioned that the Town does not have a working key to the Mittersill Fire Station.

John Monaghan has nothing to report.

The budget information format was once again reviewed. All Department Heads should have quarterly projections. Quarterly projections should be done line by line and done for each quarter. The July meeting will discuss what has been really spent during the 2nd quarter. Bob Montagno is willing to work with the Department Heads to achieve this. John Monaghan would like to meet with Bob.

The Profile School will be holding a bike race thru town on Wednesday. Sunday is the Law Enforcement Torch run which has a leg thru the Town of Franconia.

2:45 – Hazard Mitigation – Wells Road – Scott Leslie/Mark Taylor – Mark Taylor has a letter of intent from Homeland Security which he would like to submit to help deal with flooding on the Wells Road. He is looking for grants which could help with mitigation. He does suggest getting an engineer to study that particular area and the one on the other end of Wells Road. It has been suggested that the area may need more of “flange” bridge rather than a culvert. Maybe Red McCarthy could help with this project. Mark Taylor is looking for a file or history of this area based on events over the last several years. Sally thinks this is becoming an annual event. The intent must be filed by May 30, 2014.

Mark Taylor is also looking into grants for equipment and furnishings at the new Safety Services Building.

Scott mentioned the bridge at Bickford Hill. He will place a call to the NHDOT Bridge Inspection.

3:00 – SRTS – Kim Cowles/Scott Leslie/ Peter Holden/Bill Rosignol – Peter Holden is trying to get the Safe Routes to School moving for the Town of Franconia. Bill Watson has spoken with Peter Holden and would like to meet regarding this project. The warrant article to proceed was passed at the 2014 Town Meeting. Scott Leslie has taken the training for the LPA manual and should be following and referring to that.

The Town is at a point where they need to obtain easement from home/business owners. Peter Holden is willing to help with this. The DOT’s perception according to Peter Holden is that they are not communicating with the Town. This project needs to be expedited. A meeting needs to be held with all parties involved. Sally has worked on the easements. William Rose is happy with the wording on the easements. Sally will run the easement past the Town’s Attorney for review. Only approximately 14 easements need to be done. There is also a form that property owners will need to sign that states they will be receiving no compensation for their land. Kim Cowles is happy to do the easements door to door. It will be the first or second week of June before she will be done.

Scott says the plans submitted are not the final plans and are not being supported by the DOT. A meeting will be scheduled sometime next week with all parties at the DOT in Concord.

The cost estimates for construction and the amount of the warrant article were discussed.

3:30 – Water Commissioners – Mittersill Fire Station – Ray Peltier represented the Water Commissioners. The Select Board would like to know why they altered the inside of the Mittersill Fire Station without letting anybody know. Ray’s response was just that it all happened rather quickly. The Water Commissioners are asked to provide a door key to the Town Hall in case of emergencies.

John Lachapelle has been called regarding water issue several times from John Disano.

TO DISCUSS/REVIEW:

Cleaning Building/Public Restroom – Sally Small has recommended that the person who cleans the Safety Services Building start cleaning the Town Hall. The public restroom must be cleaned on a daily basis. The Chamber will maintain the area on the weekends. The Select Board will speak with Jeff

Phillips and Scott Leslie on how to improve the public restroom. Sally will get a proposal from Connie Wright.

Bob Montagno went to the SEC meeting which deals with Northern Pass. Franconia is really not affected by the towers. Bob would like to be the representative for Franconia.

Town Hall Stairs Sealant Color – The Select Board will go with the recommended color.

Blaktop, Inc. Quote for Wallace Hill & Coal Hill will be held.

Kris Pastoriza stopped in to see if the Select Board would be submitting a letter of support for the project she is working on for the Ham Branch. They have heard two negative responses from residents. They will not be sending a letter of support.

The Conservation Commission has approved \$5000 to support Rebecca Brown efforts in regards to the Ham Branch.

There has been no word on the Audit done this spring by Roberts & Greene.

Allan Clark and the Select Board has reviewed a residence on Harvard Street. More details will come later in a letter form.

The Transfer Station Special Revenue Fund was discussed. This fund can be used as needed. A warrant article would request the funds. It should be used for major purchases and unforeseen items.

FOR YOUR INFORMATION:

ACHS new Dental & Oral health program 5/20/2014 5pm Harwood Residence

Selectman Lachapelle adjourned the meeting at 4:30 pm

Respectfully submitted, Suzanne MacDonald, Executive Secretary