

A regular meeting of the Franconia Board of Selectmen was held at 3:05 p.m. on Monday, May 22, 2017, at the Franconia Town Hall.

Members Present: Eric Meth, Bernie Costa, Jill Brewer, Holly Burbank

Guests:

Others: Bob Montagno, Chris Gautreau, Justin Roshak, Peter Grote, Dawn Steele, Mary Grote

Eric Meth called the meeting to order at 3:00 p.m.

➤ **TO SIGN AND APPROVE BY THE BOARD**

- **Minutes - May 15, 2017** Eric made a motion to accept the minutes as amended, Bernie seconded it with all voting in favor.
- **Transaction List - May 25, 2017**
- **Intent to Cut Wood or Timber - Cornell Family Property Map 1 Lot 2**
- **Solar & Wood heating tax exemption - Mike Matthew Map 6 Lot 28**
- **Building Permit - Habitat for Humanity Map 12/Lot 39-3 - tabled.**
- **NH DRS User Access Form - Holly to be able to log into NHRS.**
- **Tax Anticipation Note (TAN) - Woodsville Guaranty Bank**
(Tina Peabody is willing to come in and discuss a program in regards to our repurchase program.)

➤ **FOR DISCUSSION**

- **Town Administrator Update** - Moving back into the office. A lot of old material that needs to be boxed. There may be stuff that the Heritage Museum may want. Holly is organizing everything. RSA's for retention of items. It is different for each item that is on file. There is a list.

Results for the Administrative interviews will be done in Closed Session.

We received the check for the ladder truck this week.

Jan from Better Bookkeeping is here and is working in Holly's office. She is getting our Quickbooks Program squared away.

Holly will attend a class next Thursday between 9am -12pm for labor laws held in North Conway.

Next Tuesday or Wednesday the Tax Warrant will be run for June 1st with a due date of July 1st.

The State of NH will begin pavement work on Exits 34B & 34C. They called the town to if there were any underground facilities. Holly will ask Scott.

Holly mentioned RSA 261:153 C6 for the town to be able to collect a municipal fee. The town should take advantage of the fund. We can take up to \$5 out of any Motor Vehicle Registration. Carol cannot take from motorcycles or antique vehicle Registrations. Monies used for transportation improvements. Carol said that we have about 1200 registrations a year.

Holly reported that the building has been re-keyed. Board Members just signed for and received their keys.

One of the employees asked Eric for an old tank from the transfer station. Holly will ask Greg about it.

Holly also reported that we received a bill from Sansoucy with the \$5K credit memo.

- **Abatement Applications** - There were 19 applications but only 2 were recommended for abatements by Avitar. There are still five more applications that have to be reviewed. The two recommended for abatement by Avitar are for 22 Summit Drive (Map4/Lot 11-3) and 208 Ridge Road (Map 15/Lot6). Letters will go out in regards to approval/non-approval.

Eric makes a motion to approve abatements for two properties (22 Summit Drive Map 4/ Lot 11-3) also known as Aaron Trust and 208 Ridge Road Map 15/ Lot 6 also known as the Roorbach Property, Bernie seconded the motion and all voted in favor.

➤ **COMMITTEE REPORTS**

- **Conservation Commission** - meets tomorrow. The Commission will receive an update on the Profile Lake Proposed Trail. Update on the NEMBA Trail and the beavers on the Lawrence Property.
- **CIP** - Holly and Bernie investigated why our roads don't last the way we want them to. Wallace Hill Road is steep with a high water table. The roads are already cracked and they need repair. Scott explained the methods they use to keep roads up to standards. The ditching is important for drainage. It keeps water running next to the road which is better than down the road. There is a lot of heavy traffic on a lot of the roads. We live in the North Country and we have temperature differences. Scott went to a class, Hard Road to Travel - where they talked about the chip sealer. Once these roads get past a point you cannot put the sealer on them. He is coming up with a plan for which roads he should do that to rather than reclaiming. There are some dirt roads that are better than some of our paved roads. They only have to grade once and then put the chloride on it to keep them from getting torn up.

- **CIP** - The forms have gone out to the department heads. Bernie does not want to walk about that property until tick season is over with. She will ask Scott for the square footage of what he will need in addition to what he now has for this space. We can get the Energy Commission involved review and see what is needed. Bernie wants to get flood Maps and GPS for the walk around. Bernie wants to seek out all alternatives for this. Maybe an addition to the current highway garage or tear down and/or build something else.
 - **Energy Commission** - At the last meeting it was reported that we awarded a bid and contractor withdrew its bid. At the meeting last week the Commission voted by email and looked at one of the other bids and everyone is excited about this contractor. Affinity Lighting will be used for the Street Light Project. The Commission will have an opportunity to look at different fixtures. Bob Tortorice was enthusiastic and he is familiar with their work. They are out of Dover. The Commission may get a tour of one of their projects.
 - **Planning Board** - There will be a meeting at the end of the month. Kaela will not be there for this meeting. AirBnB had not been discussed at the Meetings. It looks like the community can take action in regards to this.
 - **Northern Pass** - There will be a public input on May 31, with a preference for dates. NP will give each person 3/5 minutes for public comments. We can put dates up on the web and the board. Bernie talked to Scott about the crosswalks. He is going to try to get them done by Memorial Day.
 - **Miscellaneous** - Bernie will call Lancaster about putting in an extra crosswalk from the Academy to the Church.
 - **Miscellaneous** - Memorial Day-Veterans of Foreign War. There will be a ceremony on Sunday. She will get the service times. Holly will put on the website. The Veterans will salute both cemeteries.
 - Holly would like Jim Alden's email attached to these minutes in regards to the Profile Lake Project.
- **PUBLIC INPUT** -
- Mary Grote** - She had questions about the Board Walk. She also questioned what the town anticipated for total property tax payments.
- Dawn Steele** - She asked what we had for back up here at the Town Hall for our computer system. Our IT person backs up to both sides of the building. Holly will look into this. She also had comments about the Beaver issue on the Lawrence property. She has information on this that she would like to share.

May 22, 2017

FRANCONIA BOARD OF SELECTMEN
MEETING MINUTES

3:05 P.M.

Bob Montagno - Honor Board is being deteriorated by the weather. This will be revisited. They will look at it after the meeting.

Eric makes a motion to go into closed non-public meeting at 4:20 pm for Legal and Personnel as per RSA 91-A:3, II, Bernie seconded the motion with all voting in favor.

Respectfully submitted, Herbie Bartlett, Executive Secretary