**FRANCONIA WATER DEPARTMENT**

**MEETING MINUTES**

**FEBRUARY 13, 2018**

The Franconia Water Commissioners met on February 13, 2018 at the Franconia Town Hall. The meeting was called to order at 9:00 am.

**Members Present**: Joan Hartford, Rich “Mac” McLachlin, Meaghan Caron, office assistant

**Others Present**: Pete Hilton, Marsha Graham

**Minutes:** The work session minutes of January 31, 2018 were approved as amended by majority vote.

Joan questioned that the Selectmen’s meeting minutes stated that the water rates will be posted in the town warrant. Holly joined us to go over this: it has to be a water warrant per DRA. Holly does it as a second warrant. It will follow directly after the town’s budget. It’s called gross budget warranting and must be reported to the state annually.

Marsha Graham had questions and general inquiries from Mittersill. There are concerns about the water coming down the roads. Mac says it’s the snow melt. Pete confirmed there are no leaks and only one bleeder draining out to the woods.

***DISCUSSION OF PROJECTS AND ESITMTED COSTS YEAR TO YEAR***

**2018**

MITTERSILL

Disconnect well Four and the plumbing going thru the inn that originally was tied into the old pump station. We should invite her in to discuss options. Meg will draft a letter to Lois BiJolle and call her to invite her to a meeting.

Work on replacing valves at intersections. Pete already has one set (3 valves and fittings) ordered from Fergusons.

New Service Line at #\_\_\_ Alpen Hill. Septic System is directly over it.

FRANCONIA

Meter Pit for the Hair Salon. Dr Wolcotts old building.

Meter Pit for the Ice Rink.

Dig up curb stop at 73 Slalom Lane.

Hydrant Replacement and removal. $3500 each. Will likely purchase one more. Change the one out at Lafayette Place. Remove the old one in front of the Best Western.

Cross Connection Project. No parts needed, labor only.

**2019**

Franconia Tank Inspections and cleanings. Pete will get estimates this summer and get it scheduled for next year. Pete researched: Last tank inspection was 12/8/16, so next inspection needs to happen Summer of 2019 for all tanks.

New Ladder for Mittersill Tank. Good to have it ahead of cleaning and coating projects. Cost approx $18,000

**2020**

Mittersill Tank Inspections --$5000? Pete researched: last cleaning was 7/1/16 so next cleaning is due before 7/1/2021

Coating, inside and out Mittersill tank. Pete researched, Cost of coating Exterior last time was $28,500 and Interior was $32,500.

Additional Project for the future—new line under the road near Garnet Hill. This is a big Project and Engineering costs etc. will add to this. We will continue to brainstorm ways to lower costs.

***Meters***—how do we want to be billed for the endpoints? .89 cents per customer per months ($3332.00) We agree that once annual billing is preferred. Meg needs to contact Avatar to add the .89 a month to bills that go out to the customers. Pete says the .89 is a 10 year contracted rate.

***Badge****r*—Interface From Beacon. Kelly Johnson is the contact for Meaghan to reach out to

***Billing***

Meg needs to create and send a bill to the tenant at Mario Neri’s house, 664 Main Street. 1 hour of labor plus cost of Meter bottom. Does it need to be a Warrant?

Water off at 157 Slalom Lane. Bill $75 to customer.

***Monitoring Water Systems***

3 Addresses we need to check because Beacon is showing constant usage.

82 Hubertus Ring Dennis Fitzgerald

71 Sunset Ridge

60 Hubertus Ring

Fox Hill can be asked to do something about their bleeders. We can approach it as a Water Conservation Issue.

Must Work on easement for Gignac Property so we can gain access to meter pit to install new meters and for future access needs.

***Cross Connection*** -- Project needs to be completed by end of summer 2018

***Looking Forward for Billing***

 Meg will check 2015 meter rates on commercial buildings to see what previous charges were. Check the Best Western and Dutch Treat sizes and rates.

Next Meeting Scheduled for Thursday March 8, 2018.

Meeting adjourned at 10:50am

Minutes Respectfully Submitted

Meaghan Caron

Franconia Water Department

March 2018