

# **Franconia Water Department Monthly Meeting**

**Wednesday April 10, 2019**

**Town Hall Meeting Room 4:30pm**

In Attendance: Water Commissioners Darrel Dietlein and Dan Walker; Pete Hilton, Lakes Region Water; Meaghan Caron, Water Department Secretary

Public in Attendance: Kevin Johnson, Gale River Motel

Darrel Dietlein motions to open the meeting at 4:42pm Dan seconds the motion and the meeting begins.

Minutes from the March 20<sup>th</sup> 2019 meeting are reviewed. Dan makes a motion to approve the minutes, Darrel seconds and all are in favor.

Horizon Engineers revised service agreement is reviewed. Most literature is the same, they have just broken out Phase II Task 4 so that the permitting is separate to give more time for gathering funds for the project. It is decided that we will wait to make a full decision on the agreement once Joan is feeling better and by our next meeting in May we should finalize on the agreement paperwork from Horizon.

Local Realtor, Keegan Rice has inquired about the land that he has on Wallace Hill for sale and whether or not the lot could be connected to the town water system. Currently, the main line ends right across the street from the lot. It would be pretty straight-forward as long as there is enough water pressure. Conceptually it is possible pending an engineering assessment and a final use plan, both at the land owner's expense. An impact study would also need to be completed. All of the connection work would be at the expense of the land owner. Meg will get back to Keegan Rice.

Meg gives an update on the rates study from Stephen St Cyr. He is currently finishing up a very busy tax season and will be freed up come April 16<sup>th</sup>. He is interested in coming to meet with us in May or June.

Hillwinds Lodge update: Meg has heard back from Mr. Haskell and he is open to having Chris Sparks come and replace the 1.5" meter with the 1" meter. All he needs is a day or two notice so as to be able to inform his tenants.

Harvard St update: They now have a Badger meter! Meg has them entered into the system and they are visible on the Beacon monitoring system.

Rules and Regulations: We have an edited version from Laura Morgan that is reviewed. The concern is that the paragraph in discussion is not fine tuned to our department's needs. Darrel and Dan to do some research from other town's water departments and re-write their own versions. Once done, they will get back to Meg for discussion. It is noted that we don't have but should definitely include an application fee for potential new services. When the customer has plans made by the engineer we can insist that the engineer be there every day through the entire process. The point is to ensure that the job is done right the first time.

Letter to Best Western-- Meg working on the letter and will get a copy to everyone before sending.

Mittersill communication with Lois will be on the next agenda. Joan will have spoken to Laura Morgan prior to the meeting.

Updates from Peter Hilton:

Generator is down at the pump station. Battery charger has stopped working. Powers Generator Company will be out on Thursday to check on it.

There is a leak on a line up in Mittersill. Pete isn't sure where but will get some leak detection done once the weather is cooperating. Daily use has steadily been going up.

The Scada system in Franconia isn't reporting numbers properly. The meter talking to the system prints out once a day. Pete has put a call through to someone to come take a look at it. There is a lengthy discussion about the meter reading to the Scada system and the internal reporting and algorithm of the program.... Charlie Fritz from EII (Electrical Installations Inc.) is who Darrel would recommend come have a look at it. Pete will make contact with EII to schedule an appointment.

The heater in the chemical feed room is leaking. Water is leaking thru the back part of the ceiling. Pete will call Stiles to have them come have a look.

Pete will call Central Paving to have the few spots up in Mittersill that need to be patched and taken care of once the weather is better. One spot on Coal Hill and two spots in Mittersill.

Mittersill work with Pete/LRW could be started in July/August. Commissioners need to confirm the funds we have to make the work happen. LRW is willing to work with us with a payment plan. Also, we could avoid having to provide temporary water if Pete were able to lay all the new pipes ahead of time on the opposite side of the road and then strategically schedule the individual connections during a less busy/less occupancy period. This would ideally have the least impact on our customers. Meg will be sure to draft letters well in advance to inform the homeowners of the work to be done once we set a project schedule. Approximately 16-17, no

more than 20 customers would be affected. This will be on the Agenda for May 8<sup>th</sup> for a more decisive discussion.

With no further business to attend to Darrel motions to close the meeting at 5:40pm Dan seconds and all are in favor.

These minutes of the Franconia Water Department have been recorded by its Secretary. Though believed to be accurate and correct they are subject to additions, deletions and corrections by the Board of Commissioners of the Water Department at its next meeting when the Board votes its final approval of the minutes. They are being made available at this time to conform to the requirements of New Hampshire RSA 91-A:2.

DRAFT