***Franconia Water Department***

***Monthly Meeting***

***Minutes March 13, 2018***

**Meeting began at 8:55am**

**In attendance**: Joan Hartford, Commissioner. Richard McLachlin, Commissioner. Peter Hilton, LRW. Meaghan Caron, Water Secretary. Greg and Karen Weiskerger, from Fransted Campground.

Minutes from March 7, 2018 were approved.

**Fransted Campground**:

Greg Weiskerger wants the meter project to be started, but the fence is an issue.

We need to re-approach neighbor Peter Gignac to move fence access.

No need for large and heavy equipment to install new meter. Greg is relieved with this information.

Biggest request is to get project done before campground season begins, preferably before the beginning of May.

Pete started discussion about Backflow Prevention and Cross Connection. Campground is a “High Hazard”. Backflow device needs to go on the 4” line.

Greg requests a special dispensation: he states they have so much work already being done and that 6 weeks before the season begins isn’t enough time to make the project happen. Also, the ground is still frozen so there is far less of a window for work to happen. We will get the names of people for Greg to contact in regards to requesting special considerations. If given a lenience, campground closes October 7th and work could begin October 8th.

**Tank Cleaning and Inspections**:

Pete presented two estimates that he collected from Underwater Solutions and Concrete Tank Services. Decision made to use Underwater Solutions. Joan crossed out 2018 and changed it to 2019 and both she and Mac initialed and signed that agreement as binding for 2019. We will get still photos, and all agree that we do not need to pay additional costs for a video.

**Cross Connection**:

We need to draft and send a letter to the State stating that we are working on this project to avoid the letter of deficiency. “We have identified a majority of issues and are implementing our program”. This is an urgent project. We would like to have DES come talk to us and give us more information about all of the details with the project.

Meg needs to make an appointment with Dr. Wolcott and Joan thinks we should send the Cross Connection letter fist so that he can have the information before hand. Letter will be sent first.

Can we get Peter Gignac to join us Thursday to discuss the fence as Joan will be headed out of town on Friday. Can we meet on site? This would be a great opportunity for all to discuss and have a visual of what needs to happen.

**Mittersill:**

Pete would like to put in a new 2” blow off at end of Hubertus Ring Road Water line. This will help to clear the water at 82 Hubertus Ring. Customer complains of yellow water each time she comes up. We have all of the parts, so all it would be is excavation. Project Ok’d by Joan and Mac.

Pete and Mac will head down to the Health Care Center today to have a look at the project that will need to happen; new valves, backflow prevention device, etc.

CCR’s for both Mittersill and Franconia will go out in the next billing. Pete emailed Meg copies and she will print them to be ready for distribution with the next billing. They will also be posted on our website.

**Review of 2018 Projects:**

* Complete installation of new meters (less than 65 to go as of early January 2018)
* Remove old (non-functioning) fire hydrants at Best Western and Nursing Home
* Replace/Install new hydrants at corner by Peabody & Smith and Cole Hill Corner (hit by lightning)
* Implement Cross Connection Program (per state)
* At Mittersill: 1- shut offs/valves changed at Sunset Ridge and at Hubertus Ring Road

 2- New service Line at intersection

* New meter pit at Hair Salon property
* New meter(s) at Weiskerger (Fransted Campground) and Gignac properties (both share a meter pit)
* Possible new meter pit at Franconia ice rink
* 73 Slalom Lane – dig at curb stop/repair (Pete says this project will be time consuming)

Meeting was adjourned at 10:50am

Respectfully Submitted,

Meaghan Caron

Water Secretary