

FRANCONIA WATER DEPARTMENT  
MEETING MINUTES  
May 10, 2017

The Franconia Water Commissioners met on May 10, 2017 at the Franconia Town Hall. The meeting was called to order at 9:15 am.

Members present: Joan Hartford and Ray Peltier

Approved the minutes of the April 12, 2017 meeting.

The job description for an office assistant has been placed on the town's web site and the local newspapers. We received 6 responses. The top two were contacted for possible interviews. We would like to fill the position by June 1, 2017.

Joan Hartford participated in a conference call with Avitar and Badger concerning the development of an interface which will allow us to bill accounts using Badger meters and accounts using Sensus meters. These systems are currently incompatible. The one time fee for this service is \$2,800. The contract was issued on this day.

The Spring hydrant flushing has been scheduled for May 8-12 in Franconia Village and for May 15-19 at Mittersill.

We discussed replacing the service line for the Safety Services building, which froze during the winter of 2015. We still have the Engineering plans and are updating the pricing. When the prices are available, we will present these to the Select Board.

Delinquent accounts.

We outlined a procedure for notifying customers that their accounts are in arrears and that their water will be shut off if the bills are not paid by a certain date. This procedure has been incorporated into our Rules and Regulations, which have been, revised effective May 14, 2017

The schedule of meetings for the next 4 months:

June 14th  
July 12th  
August 9th  
September 13th

The meeting was adjourned at 10:10am  
Ray Peltier  
Water Commissioner