

**Franconia Water Department Meeting**  
**Thursday August 10, 2023**  
**Town Hall 5pm**

**In Attendance:** Water Commissioners Thomas Allen and Richard Andross. Rachel Pluchino, Administrator. Pete Hilton, representing Lakes Region Water Services. John Jackman, Asset Consultant, Katie Curtis NHDES DWGB, Matthew Deterling, NHDES DWGB, Randal Suozzo, NHDES DWGB  
Motion made by Thomas to begin meeting at 5:06pm, seconded by Richard and approved unanimously.

**Approval of Past Meeting Minutes:**

Motion to approve July minutes made by Tom, seconded by Richard and approved unanimously.

**Review of YTD Financial:**

**Motion** to approve July financials made by Thomas, seconded by Richard and approved unanimously.

**John Jackman, Asset Consultant:**

John reviewed the basics of the Asset Management Grant Program alongside the above NHDES DWGB representatives. Discussion of project profile as well as the agenda covering the duration of the project, which will run through 2025 upon which it will be complete. We will be starting with basic mapping and beginning the process of going digital. We will be having the Level of Service workshop on October 12, 2023 at the monthly public meeting.

**Pete Update:**

**Hillwinds** needs to be adjusted to 1.5-inch meter as that is the current size in use.

**Meter** for Franconia Pump House will be ordered. Cost will be approximately \$5K-\$6K

**Fox Hill** – Horizons found curbstops behind trailers. Rachel will reach out and see what else was found within the area. Rachel will verify there was a cap/cut at end of Fox Hill during waterline replacement.

**Rachel Update:**

**3<sup>rd</sup> Trimester billing** goes out in September.

**Endpoint replacements** are still in progress. We have replaced 45% of old endpoints.

**Garnet Hill/Main Street Project:**

Discussion will be continued at October Meeting.

**Main Street Valve Installation:**

Discussion will be continued at October meeting. Reference: Garnet Hill.

**Motion** to adjourn made by Thomas at 7pm, seconded by Richard and approved unanimously.