

Cemetery 1-10-2023 Minutes – APPROVED

Franconia Cemetery Trustees

Location: The Town Hall, Main Street, Franconia NH Meeting called to order at 9:15 by Chair Mary Brubaker.

Attendees: Jayne O'Connor, Mary Brubaker. There were no members of the public present.

1. Review Minutes of 1/4/23.

Motion by Mary to accept the minutes with corrections. Second by Jayne. Approved by voice vote.

2. Review Perpetual Care Distributions in General

The Trustees reviewed Tab 1 of Chris' Perpetual Care spreadsheet, with updates. This spreadsheet details the amounts of the individual Perpetual Care funds used in 2022 for lot maintenance.

Original Principle Balance

Following discussion Mary moved that the Cemetery Trustees send Diana Young at Three Bearings the list of original Perpetual Care Fund amounts researched by Barbara Holt, with a request the principal balances be corrected. Jayne seconded the motion. Approved by voice vote. The list will also be sent to the TTFs.

3. Employee Performance Appraisal

Mary has obtained a copy of the Town's form to use for our employee. Jayne will do the review, Mary and Chris will review, and Jayne will go over it with Penny

4. Review lot prices

The cost of cornerstones has gone up due to increased cost of granite. Jayne received a new price list from Littleton Memorials. Discussion will be at next meeting.

5. Review expenses and income for 2022: Next meeting (tomorrow)

6. Budget for 2023

Can add: Trustee Expenses per RSA 31:24 (tomorrow)

Fence plan: (will discuss at a future meeting)

8. Other business:

Set Next Meeting: Wednesday January 11 (tomorrow) at 10:15 at Town Hall to finalize 2023 proposed budget

There being no further discussion, Mary made a motion to adjourn. Jayne seconded. All voted in favor. Meeting adjourned at 12:10.

Respectfully submitted,
Jayne O'Connor, Trustee
Franconia Cemeteries