

Cemetery 11-13-2019 Minutes-Approved  
Franconia Cemetery Trustees  
Location: O'Connor residence, 133 Church St, Franconia NH

Meeting called to order at 9:15 a.m. by Mary Brubaker  
Attendees: Mary Brubaker, Robert "Chris" Collman and Jayne O'Connor

1. **Minutes** from 8-31-2019:

Motion by Mary to approve with corrections. Second by Chris. Approved unanimously by voice vote.

2. Motion by Jayne to authorize town administrator to use money in the account 3401-09 to pay for cornerstones and other contracted services once an invoice is received and approved. Second by Mary. Approved unanimously by voice vote.

It was noted that the cost for cemetery lots now includes the cost of four cornerstones. This is done to ensure cornerstones are installed in all lots. Therefore, income for lot sales will now be split into the Lot Sale portion of the payment, which will go into the Cemetery Maintenance Fund, while the Cornerstone portion of the payment shall go into the 3401-09 or a similar cemetery budget account so it can be used to pay for the cornerstones.

Jayne will send a purchase order to Holly authorizing her to pay invoices for the cornerstones, when they are received.

3. **Burial Permit** (required RSA 290:5) will be combined with the Burial worksheet. Change the name at the top and add at the bottom: conforms to RSA 290.

Jayne needs to make copies of this year's burial worksheets and turn them into permits to provide to the Town Clerk.

4. **Updates** at the Cemetery since the last Cemetery Trustees meeting:

- New mowing person is Trevor Lapete of Lapete's Lawncare & Landscaping
- 8 Granite footings for the gate were installed. The Trustees thank Corey and Jeremy for their excellent work.
- 3 stones (not 1) discovered in the woods near Willow  
Two appear to be duplicates. Will visit in Spring and likely move them to the shed at Elmwood. Any non-duplicates should be stood inside the fence.
- Many compliments have been received about the new road surface, the state of the cemetery and care taken at burials.

Burials in 2019:

1. Ellie Opalinski 2-6-1 (no stone yet) cremation interment
2. Marjorie Taylor 3-7-14 (two new pavers) cremation interment
3. Elizabeth Witcher Harriman (in Webber plot) 3-8A-6B (paver installed) cremation interment
4. Robert Ball 3-9-53 (new upright stone) cremation interment
5. Kirman Pineo 4-12-56A (new military paver installed, and cornerstones) full burial

Veterans:

1. Robert Ball 3-9-53
2. Kirman Pineo 4-12-56A

2019 Lot sales: \$2,150 to Cemetery Maintenance Fund

1. Kendall Eastman 4-12-32 quad lot with tree interference \$525 (\$820)
2. Cindy Berlack 4-11-27 added a quad lot next her current lot \$1,100 (no cornerstones)
3. Robert Girard 4-12-36B bought double lot next to his sister Cheryl Ross \$525 (\$820)

Other updates:

1. Kyller lot 3-9A-8A. Installed a paver. No burial.
2. Dave Schaffer 3-8-16. Upright stone installed.

Cornerstones:

\$295 Eastman (\$820)

\$295 Girard (\$820)

\$ 0 Berlack

\$590 to pay to John Hanks for Cornerstones

5. **Employee** compensation to Penny for use of her truck, clothing allowance. Motion by Chris to reimburse Penny \$300 for use of her truck this year, plus \$100 for clothing reimbursement. Second by Mary. Approved unanimously by voice vote. Mary will note on next timesheet.

6. Reviewed best material for marking corners of unsold lots. Decided to go with the 10" galvanized stake and washer, with a colored plastic marker. Chris moved to put in next year's budget purchase of temporary markers at the cemetery for \$200. Second by Jayne. Approved unanimously by voice vote.

7. **Budget:** Jayne presented the expected final expenses for 2019 and draft proposal for 2020. The budget includes:

- A. Purchasing an electric golf cart-like vehicle for use in the cemetery. Electric over gas means less maintenance
- B. Purchasing a hedge-trimmer, stone-cleaning supplies, flag holders, lot markers, a fireproof file for the vital records kept in the Town Hall

The Trustees will do preliminary work next summer on options for the fence around the Cemetery.

Motion by Mary to approve the budget for 2020. Second by Chris. Approved unanimously by voice vote. (\$18,144)

8. **Donation:** Barbara Holt very generously left \$10,000 to the Cemetery.

The suggestion was made that this go into the Cemetery Maintenance Fund, with some being used to repair the George Maxwell stone in the Willow Cemetery, and for a new vehicle for the Elmwood cemetery. Barbara would appreciate having the historic Maxwell Stone repaired. Mary will research whether there are any restrictions on the gift. A community stone-washing day would honor her memory nicely. A more lasting, visual memorial tribute would be nice. The trustees will confer with the Museum, which also received a gift.

9. **To do:** perpetual care figures for TTF. Chris will figure out the amount of money that will come from the Perpetual Care lots and make a request of the Trustees of Trust Funds.

Mary will follow-up to see if the Driveway Permit was accepted.

10. **Master Cross-Reference List.** Chris is working on a database which cross-references our cemetery information with that of the Find-a-Grave website and Ancestry.com and perhaps provides links to all known information on each lot.

Motion by Jayne to adjourn at 12:30 pm. Second by Chris. Approved unanimously by voice vote.

Next meeting: need to review 2018 sealed minutes and protocol regarding them

A future meeting date was not set.