

## Cemetery 2-21-2019 Minutes- Approved

Franconia Cemetery Trustees

Location: 133 Church Street, Franconia NH

Meeting called to order at 9:30 a.m. by Mary Brubaker.

Attendees: Mary Brubaker, Chris Collman and Jayne O'Connor. There were no members of the public present.

### **Minutes:**

Motion by Mary to approve the 11-19-2018 minutes with corrections. Second by Jayne. Approved by voice vote.

Jayne will review the FOIA seminar info and how it pertains to any past sealed minutes dealing with personnel issue, and determine if they should be released or not. She will also contact Holly at the Town Office for advice.

Allowance for Penny for clothing was \$100 for 2018, but has not been paid. Mary will put in the requisition.

### **Since last meeting:**

- A. Files at Town Hall are up to date
- B. Lot Card scanning is complete. Jayne asked that any lot cards changed or updated in 2019 be flagged with a post-it note so she can re-scan them.
- C. Deeds are mostly scanned, and will be completed when Penny comes back in the spring
- D. Cemetery page for Annual Report was written, includes list of 2018 burials
- E. Mary will ask Kim to change price of cremation burial opening of hole to \$200 (Weekend or Weekday). This was changed by vote October 2018, but not passed along to Kim Cowles for the website.
- F. The Trustees still have some questions about the trust funds and perpetual care funds, and continue their discussion with the Charitable Trust Unit in Concord and the Franconia Trustees of the Trust Funds
- G. Mary reviewed the five warrant articles for Town Meeting, including any anticipated questions that may come from voters
- H. Chris is running for re-election

### **Printing the Cemetery Map:**

Jayne will update the map for Chris, who will have it printed. The trustees have set aside \$100 for this

Chris will print out the Rules & Regulations for Mary, and we will review. Need to update brochure and the one on the website.

### **Proposed 2109 budget reviewed:**

Motion by Jayne to approve the propose budget, second by Chris, approved unanimously. The budget has been submitted to the Town

### **Perpetual Care:**

There are two Willow Cemetery entries to be charged for for annual maintenance via perpetual care. Chris will figure out how much they will be charged.

**Concerning the Cy Pres petition for the Evans and Phillips perpetual care funds:**

Chris will call Grafton County Registrar of Deeds to see if they can find deeds or wills there for

1. Rideout, Mary Grimes and Jesse B. 1901 (He is in Willow 1898, she is likely in Elmwood 1914) and
2. Whitney, Henry P. 1943.

Mary Brubaker adjourned the meeting at 11:20 a.m.

Respectfully submitted,  
Jayne O'Connor